CITY OF SANTA CRUZ
WHARF CONSTRUCTION CREW LEADER

Reports to:	**Wharf Supervisor**
Supervises:	**Wharf Construction Workers, Construction Specialist, and others as assigned**
Bargaining Unit:	**Supervisory**

BASIC FUNCTION

Under general supervision, to lead and actively participate in the work of a crew performing a variety of skilled and highly skilled construction and maintenance projects on the municipal wharf; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

The Wharf Construction Crew Leader is a working lead responsible for coordinating and directing a crew of workers. This classification is distinguished from the next higher classification of Wharf Supervisor in that the latter classification has full supervisory responsibilities.

TYPICAL DUTIES *(May include, but not limited to, those duties listed below)*

- Leads crews and actively works with them in all phases of construction and maintenance activities at the Municipal Wharf.
- Performs and directs all activities of a wharf construction crew (as delineated in the Wharf Construction Worker specification).
- Receives and communicates daily assignments; responsible for the completion of all verbal and written instructions.
- Reads and interprets construction and building plans and diagrams.
- Determines quantities and types of materials, tools, equipment and labor needed to complete assigned projects; arranges for the delivery or pick-up of supplies.
- Coordinates, directs and controls crew activities while in the field.
- Responsible for insuring the safety of the workers, equipment and public at a work site.
- Supervises the placement of traffic control devices (cones, signs, flags, etc.).
- Effectively resolves on-the-job problems as they occur.
- Responsible for the crew's effective interaction with the public, other crews and outside construction or maintenance workers.
- Responsible for the crew's observance of all city rules and regulations while on the job.
- Trains crew workers in all aspects of job performance.
- Maintains daily logs and records of work performed and materials used; completes work order and routine reports as required.
- Assists in the evaluation and discipline of crew members.
- Assists in the development and implementation of safety training and equipment maintenance programs.

- Assists in regular inspections of the wharf structure to identify maintenance needs.
- Performs other duties as assigned.

WORKING CONDITIONS

Position requires climbing, stooping, kneeling, crouching, crawling, working overhead, walking, balancing, twisting and standing in the performance of daily duties. The position also requires hand dexterity, acute vision, and the repetitive use of both hands and feet when operating assigned equipment and vehicles. The ability to lift and carry up to 100 lbs is required. The incumbent in this position works outdoors in all weather conditions, with constant noise, on slippery uneven surfaces, and only occasionally works indoors. The incumbent may be required to perform underwater construction work while wearing a wetsuit and utilizing scuba gear. Additionally, the incumbent may be exposed to dust, fumes, grease, and wood treatment chemicals including coppergreen, creosote, and lap cement. The nature of the work may also require the incumbent to climb ladders or scaffolding, work below ground/deck level or in confined spaces, and around machinery and moving vehicles. The incumbent will be required to operate truck, tractor, motor vehicle, forklift, motor boats and barges, and land based or water borne heavy equipment. Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

ESSENTIAL QUALIFICATIONS

Knowledge:

- Techniques, equipment and materials used in heavy construction.
- Techniques, equipment and materials used in electrical wiring, mechanics, plumbing, welding and concrete work.
- Construction safety orders issued by the State Division of Industrial Safety.

Skills:

- Effectively and safely operate construction equipment such as truck and trailers, backhoes, forklifts, pneumatic underwater tools, chain saws, compressors and saws.
- Perform maintenance and repairs on tools and equipment.

Abilities:

- Coordinate, assign, direct and review the work of others.
- Effectively train others in technical procedures, techniques and skills.
- Prepare and maintain accurate paperwork such as records, logs and orders.
- Take accurate measurements and perform arithmetical calculations.
- Act in a courteous and diplomatic manner with members of the public.
- Safely perform heavy labor which involves frequent bending, pulling, pushing, lifting and carrying of up to approximately 100 pounds (as determined by a pre-employment physical).

OTHER REQUIREMENTS

- Willingness to work in extreme weather conditions and to perform call-back work as required.

EDUCATION AND EXPERIENCE

Any combination of education and experience that provides the above knowledge, skills and abilities combined with any required licenses is qualifying. A typical way to obtain the qualifications is to possess the equivalent of the following:

- High school graduation or G.E.D. and
- Five years of journey level experience in heavy construction, equipment operation and general maintenance.

LICENSES/CERTIFICATES

- Possession at time of hire and continued maintenance of a valid California Class C driver's license and safe driving record.
- Possession by end of the probationary period and continued maintenance of a California Class A driver's license.
- Possession by end of the probationary period and continued maintenance of a National Association of Underwater Instructors (NAUI) or equivalent certificate as a scuba diver.

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Career Ladder

- Wharf Supervisor
- *Wharf Construction Crew Leader*
- Wharf Construction Worker