15. Application for Revocable License to Operate Extension Area

Application for a revocable license shall be made jointly by the property owner and the business operator of the business located on the property adjacent to the extension area, and shall be filed with the Planning Department, accompanied with the following information:

1. Name of Business Operator (for Extension Area):

_____

Mailing Address: _____

_____

Telephone: (work) _____ (home) _____

2. Name of Property Owner: __

Mailing Address: _____

_____

Telephone: (work) _____ (home) _____

Signature: _____

3. Business License No.: _____ Expiration Date: _____

4. <u>Retail Extension Area</u>:

Please describe the merchandise to be sold: _____

_____

_____

_____

<u>Café Extension Area</u>:

Please indicate if sale and consumption of alcohol will occur in the extension area: _____

_____

_____

No. of Employees: _____ Hours of Operation: _____ Days of Operation: _____

5. Plan Specifications

a. Six (6) complete copies of all drawings required.

b. All plans must be prepared to 1/4" scale. The following additional information shall be shown on plans:

Site Plan/Elevations

Show extension area and its relationship to the building, sidewalk, and street for the extension area and thirty (30) feet along the sidewalk in either direction;

Show dimensions of the extension area, locating doorways and access points;

Show width of sidewalk (distance from curb to building face and property line), existing and projected pedestrian traffic movements, location of utilities that might affect or be affected by the application proposal, parking meters, bus stops, benches, trees, landscaping, trash receptacles, bicycle racks, and other street furniture, or any other potential sidewalk obstruction.

Show its intended use, the location of any furniture or display stands, fixtures, signs, canopies and other overhead appurtenances, landscaping and planters, trash receptacles, and any other matter to be placed in the area.

Provide details on materials, colors, method of lighting, signage, pictures or brochures of actual chairs, tables, separation material are encouraged.

c. Other appropriate information may be requested by staff in order to explain the proposal.