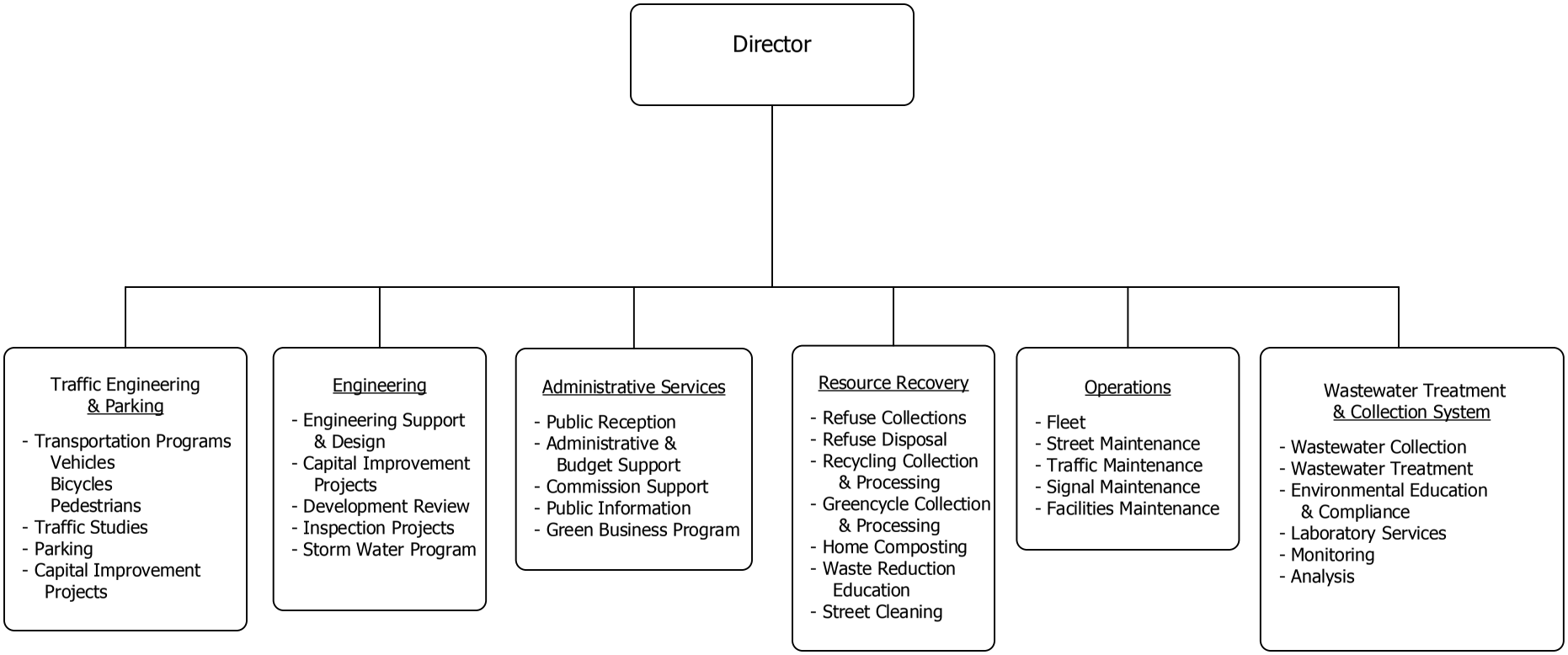
Public Works Department



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DEPARTMENT DESCRIPTION

The Public Works Department administers the City's public works activities, including street maintenance, wastewater collection and treatment, refuse collection and disposal, recycling collection and processing, street sweeping, traffic and parking management and maintenance, storm water collection and pollution prevention, fleet maintenance, facilities maintenance, and provides professional engineering services to City projects as needed.

Engineering and Transportation

Engineering and Transportation develops and manages the department's Capital Improvement Program. This division provides professional engineering design, construction contract administration, and contractor controlled services for the Public Works Department and other City departments for the Capital Improvement Program. It also provides private development review and approval for City-wide development as it relates to the public right-of-way and utility services, including staff support to Planning Commission and Zoning Board and related duties; furnishes engineering consultation to other City departments, other agencies, private developers, private engineers, contractors, and the general public; and provides inspections services for the City and City-related projects.

Engineering and Transportation FY 2012 Accomplishments

- Acquired a Coastal Development Permit for Arana Gulch
- Completed the design development for the Riverside Avenue Utility Undergrounding and Streetscape project and establish the utility undergrounding district.
- Complete the Highway 1/9 Environmental Review process.
- Acquired various Transportation Grants to fund Traffic Safety and Safe Routes to School projects.
- Completed the Laurel Street Pedestrian Safety project.
- Completed the East Cliff Slope Stabilization project
- Completed the award winning Depot Intersection Roundabout project
- Completed the West Cliff Drive Paving project
- Implemented the Spring 2012 Cape Seal Program
- Completed the design concept for the Branciforte Creek Bike and Pedestrian Bridge and Path

Engineering and Transportation FY 2013 Goals

Improve and Maintain the Infrastructure and Facilities , Enhance Community Safety, Enhance Environmental Sustainability and Resources

- Complete the Highway 1/9 right-of-way acquisition and initiate the final design.
- Complete the Highway 1 Bridge Replacement Project Development Process
- Implement the Arana Gulch Master Plan (Broadway/Brommer Bike and Pedestrian Multi-Purpose Trail)
- Implement the City Hall Parking Lot Solar Project and Repairs
- Implement the Measure H Paving program.

- Approve design concept and initiate final design for the Bay High Intersection Improvements
- Complete design of Wharf Roundabout and initiate project contingent on railroad approval.
- Initiate the final design concept for the Branciforte Creek Bike and Pedestrian Bridge and Path
- Complete the Chestnut Street Extension Slope Stabilization project
- Complete the Streetlight LED Conversion program
- Complete the Gault School Safe Routes to School project
- Initiate construction of the Soquel/Park Way Left-Turn lane project.
- Complete the right-of-way process for the Murray Street Bridge Seismic Retrofit project
- Complete design and right-of-way process for the Riverside Ave Utility Undergrounding and Streetscape project.
- Revise the Traffic Impact Fee based on the General Plan Update.

Wastewater Operations

The Wastewater division is responsible for the operation and maintenance of a regional wastewater treatment and disposal facility and the City's subsurface storm water and wastewater systems. It also provides inspection, sampling, public education, and monitoring of business and industrial establishments to limit discharge of harmful constituents into the sanitary wastewater system and storm drain system

Wastewater FY 2012 Accomplishments

Wastewater Operations

- Completed and continuing to implement projects recommended from the State Energy Commission energy audit of the wastewater facility (WWTF).
- Continue to develop Food Waste Receiving project to extract energy from waste stream.
- Completed and continue converting electric motors to energy efficient controls reducing energy demands.
- Completed insulation of Digester domes to optimize heat recovery reducing energy costs.
- Completed Primary Sedimentation structure rehabilitation project increasing asset life cycle.
- Continuing to develop project to retrofit Centrifuge process equipment optimizing operation and reducing energy costs.
- Completed Gravity Thickener Rehabilitation Project.

Wastewater Engineering/CIP

- Completed the design for the Sunnyside Sanitary Sewer project and established an assessment district to fully fund the project.
- Completed the WWTF Gravity Thickner #2 overhaul
- Established the WWTF Strategic Maintenance Painting Program
- Completed Sedimentation Tank #5 Rehabilitation

Wastewater FY 2013 Goals

Improve and Maintain the Infrastructure and Facilities

- Complete the Ocean Street and Side Street Sanitary Sewer project
- Complete the Sunnyside Sewer project
- Implement various WWTF maintenance, repair and equipment replacement projects

Enhance Environmental Sustainability and Resources

- Complete and implement the food waste to energy program if feasible
- Continue to develop and implement strategies to reduce energy use.
- Continue to develop food waste to energy project.
- Continue to manage the operation and maintenance of the wastewater facility assets in a safe, cost effective manner meeting or exceeding all regulatory obligations.

Resource Recovery Operations/Refuse Fund

The Refuse Enterprise Fund collects all refuse, recycling and greenwaste in the city, provides street cleaning services, provides refuse disposal at the landfill, processes and markets all recyclables, green and wood waste, and other diverted materials, provides waste reduction and recycling outreach and education programs and materials, provides environmental compliance and engineering services for the Resource Recovery Facility, and administers the fund to collect sufficient revenues from collection and landfill customers and sale of materials to pay all costs of the fund.

Resource Recovery Operations/Refuse Fund FY 2012 Accomplishments

- Completed the first mandatory annual reports to California Air Resources Board and EPA on greenhouse gas emissions at the Resource Recovery Facility.
- Prepared draft ordinances for single-use bag reduction and prohibitions on sale of additional polystyrene/plastic foam products; Both were recommended for approval by Transportation and Public Works Commission.
- Completed most collection-side preparations for pilot pre-consumer food waste-to-energy program using the wastewater digester and generators

Resource Recovery Operations/Refuse Fund FY 2013 Goals

Enhance Environmental Sustainability and Resources

- Implement pilot pre-consumer food waste-to-energy program using the wastewater digester and generators
- Obtain Council approval for and implement ordinances for single-use bag reduction and prohibitions on sale of additional polystyrene/plastic foam products
- Purchase a hybrid diesel-electric and a CNG collection vehicle and compare their functionality, costs and emissions to current clean diesel trucks
- Implement a contamination control program for recycling and greenwaste containers through inspection, customer education and compliance efforts

Storm Water Funds

The storm water funds provide funding for various engineering, design, and management services required for implementation of the San Lorenzo River flood control projects, and for federal and state mandated storm water pollution prevention programs. The Clean River, Beaches & Ocean Fund accounts for parcel tax revenues (approved as Measure E) that provide funding for water quality programs to prevent pollution from reaching our waterways and beaches.

Storm Water FY 2012 Accomplishments

Clean River, Beaches & Ocean Fund (Measure E)

- Implemented an Adopt-a-Levee volunteer program managed by Save Our Shores to reduce litter and pollutants along the San Lorenzo River
- Funded increased clean-ups of the river levee and beach by Parks employees
- Provided funds to purchase and install covered trash and recycling containers on the Municipal Wharf and river levee to reduce litter and water pollution

Storm Water Engineering/CIP

- Completed various storm drain maintenance and repair projects in the SLR levee.
- Competed the Water Street Storm Drain Emergency Relocation project
- Completed the Evergreen Cemetery Drainage project
- Implemented Storm Water Quality Low-Impact Development Requirements into private development projects.

Storm Water FY 2013 Goals

Improve and Maintain the Infrastructure and Facilities

- Design new approved storm drain projects
- Implement the SLR levee maintenance and Branciforte Creek channel repair projects

Enhance Environmental Sustainability and Resources

- Add half-time staff person to implement stormwater permit requirements including Low-Impact Development requirements
- Provide additional funding to increase staff hours for river clean-ups

Attract and Retain Businesses and Jobs

- Continue to fund and implement the City's Green Business Certification program

Operations

Operations comprises four divisions that are responsible for management, inspection, repair, and maintenance of major field infrastructure and facilities within the Public Works Department. The following is a brief description of each division's core functions and duties.

Right-of-Way (Streets) Maintenance

This division maintains and repairs the city street surfaces, curbs, gutters, and storm drainage systems. They assist with and may construct minor street projects; additionally they provide

service to other enterprise funded departments for water and sewer utility trench resurfacing projects.

Traffic Maintenance

This division maintains the City's nearly 2,000 City-owned streetlights, 41 City-owned traffic signals as well as maintenance of pavement markings, signing and traffic calming devices.

Fleet Maintenance

This division plans, coordinates and manages the ongoing operation and maintenance of the City's fleet. As well as the review, recommendation and administration of the fleet replacement program to include the reassignment of equipment from one department to another.

Facilities Maintenance

This division maintains City-owned buildings and structures in good working order to complying with mandated guidelines using environmentally friendly products. Our goal is to evaluate, recommend and repair City facilities so that they are functioning efficiently as possible while providing all City departments with quick and efficient service to enable them to work in a safe, comfortable atmosphere.

Operations FY 2012 Accomplishments

- Retrofitted 325 streetlights with ARRA grant funds to more energy efficient light emitting diode, LED lights = brighter light and lower energy use.
- Completed the City's diesel particulate filter (DPF) program = removes up to 85% or more of the soot from the exhaust gases of diesel engines.

Operations FY 2013 Goals

Improve and Maintain the Infrastructure and Facilities & Enhance Community Safety

- Perform a comprehensive facility needs assessment to determine baseline of existing facility conditions, building deficiencies, establish priorities for short and long-term facility issues, establish capital budget recommendations for facility improvements and incorporate energy efficiency opportunities.
- Retrofit 873 additional city owned streetlights to LED lighting utilizing a combination of PG&E on bill financing and community development block grant funding which was previously approved by Council.
- Continue to improve residential streets with measure H funding

Parking Services

The Parking Services division provides for all parking control and enforcement in the City, including patrol of metered and timed parking spaces, lots, garages, and residential parking permit areas. It also provides installation, maintenance, and repairs of parking meters, gates, and pay equipment; collects monies from meters and pay stations; and cleans and maintains parking lots. (Maintenance of downtown parking district lots and equipment is funded in Activity 7401-Off Street Parking).

Parking Services FY 2012 Accomplishments

Minor/Administrative Projects

- Variable Rate Meter Implementation
- Pay-by-phone Implementation
- Groupon - PARKCARD Promotion
- Downtown Parking Tips – Advertisements
- New Bike Locker Logo - Advertisement
- Soquel Garage -- Scrubber Maintenance Area Improvements; EV Charger Upgrade; Pay on Exit Implementation
- Parking Deficiency Fee Temporary Reduction

Completed CIP Projects

- Locust and Soquel Garages – Lighting Upgrade
- EV Charging Stations Design
- River/Front Garage Security Camera Upgrade
- Lot 16 (Previous "Sentinel" Lot) Improvements

Parking Control Office move

- Sidewalk Repair – all Lots
- Lot 9 Landscape and Surface Improvements
- Lot 7 Surface Improvements

Parking Services FY 2013 Goals

Improve and Maintain the Infrastructure and Facilities & Enhance Community Safety

- Add EV Charging Stations -- Multiple Locations
- River/Front Garage Conversion -- Pay Equipment, Security and Aesthetic Improvements
- Continue full State funding for monitoring and clean-up of Comingled Plume
- Locust Garage Public Restrooms Project
- Lot 7 Reconstruction
- Parking Permit Software Upgrade
- Soquel Painting Project-Fire Suppression Pipe Treatment
- New PARKCARD Rollout

	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
EXPENDITURES BY CHARACTER:				
Personnel Services	$ 18,715,159	$ 20,859,865	$ 19,293,953	$ 21,456,221
Services, Supplies, and Other Charges	15,090,836	18,693,171	17,961,331	18,568,651
Capital Outlay	3,270,751	4,322,244	3,539,544	2,917,368
Debt Service	2,092,319	2,457,114	2,216,529	2,494,811
Total Expenditures	$ 39,169,065	$ 46,332,394	$ 43,011,357	$ 45,437,051
*FY 2012 Adopted Budget:		$ 44,406,710		
EXPENDITURES BY FUND:				
General Fund	$ 4,979,783	$ 6,068,455	$ 5,744,764	$ 6,047,391
Gasoline Tax Fund	720,314	794,512	805,310	793,584
Clean River, Beaches and Ocean Fund	217,907	535,803	482,002	615,979
Traffic Impact Fees/Citywide Fund	17,855	20,327	20,230	19,916
Enterprise Funds	30,262,253	35,616,375	32,881,251	34,664,286
Internal Service Funds	2,970,953	3,296,922	3,077,800	3,295,895
Total Expenditures	$ 39,169,065	$ 46,332,394	$ 43,011,357	$ 45,437,051
RESOURCES BY FUND:				
General Fund:				
General Fund Activity Resources	$ 2,406,357	$ 2,657,896	$ 2,531,747	$ 2,683,326
Net General Fund Cost	**2,573,426**	**3,410,559**	**3,213,017**	**3,364,065**
Gasoline Tax Fund	720,314	794,512	805,310	793,584
Clean River, Beaches and Ocean Fund	217,907	535,803	482,002	615,979
Redevelopment Agency contributions				
Traffic Impact Fees/Citywide Fund	17,855	20,327	20,230	19,916
Enterprise Funds	30,262,253	35,616,375	32,881,251	34,664,286
Internal Service Funds	2,970,953	3,296,922	3,077,800	3,295,895
Total Resources	$ 39,169,065	$ 46,332,394	$ 43,011,357	$ 45,437,051
PROJECT EXPENDITURES:				
Capital Improvement Fund			$ 8,113,600	$ 3,703,000
Gasoline Tax Fund			20,872,419	5,911,000
Clean River, Beaches and Ocean Fund			128,332	50,000
Enterprise Funds			11,182,699	3,568,000
Total Project Expenditures			$ 40,297,050	$ 13,232,000

	2011	2012	2013
TOTAL PERSONNEL FUNDED	224.82	228.29	233.57

Sums may have discrepancies due to rounding

DEPARTMENT by Fund

PUBLIC WORKS
GENERAL FUND

DESCRIPTION:

Summary of Public Works Activities within the General Fund.

		2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
EXPENDITURES BY CHARACTER:					
Personnel Services		$ 3,728,946	$ 4,015,644	$ 3,739,665	$ 4,236,325
Services, Supplies, and Other Charges		1,172,738	1,794,276	1,752,760	1,811,066
Capital Outlay		78,099	258,535	252,339	-
Total Expenditures		$ 4,979,783	$ 6,068,455	$ 5,744,764	$ 6,047,391
*FY 2012 Adopted Budget:			$ 6,012,713		
EXPENDITURES BY ACTIVITY:					
Public Works Administration	4101	$ 166,435	$ 189,782	$ 182,598	$ 194,957
Engineering	4102	393,690	535,658	535,808	509,895
Public Works Operations	4103	99,415	121,759	118,181	112,181
Facilities Services	4110	716,647	823,950	795,318	933,812
Street Maintenance and Sidewalk Repair	4210	882,614	1,241,939	1,129,413	1,095,225
Traffic Engineering	4220	213,907	369,870	293,281	382,238
Parking Services	4221	1,181,614	1,248,138	1,224,428	1,290,390
Traffic Maintenance	4223	566,727	615,140	625,323	580,430
Wharf Gate Operations	4226	376,432	426,825	370,785	455,263
Parking Citation and Permits Office	4229	382,301	495,394	469,629	493,000
Total General Fund Expenditures		$ 4,979,783	$ 6,068,455	$ 5,744,764	$ 6,047,391
RESOURCES BY FUND:					
General Fund:					
General Fund Activity Resources		$ 2,406,357	$ 2,657,896	$ 2,531,747	$ 2,683,326
Net General Fund Cost		**2,573,426**	**3,410,559**	**3,213,017**	**3,364,065**
Total Resources		$ 4,979,783	$ 6,068,455	$ 5,744,764	$ 6,047,391

	2011	2012	2013
TOTAL PERSONNEL FUNDED	43.94	47.41	48.19

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

PUBLIC WORKS ADMINISTRATION

ACTIVITY NUMBER: 4101
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Responsible for the overall administration and direction of the various public works activities. Provides staff support to Transportation and Public Works Commission and Downtown Commission. Administers refuse, wastewater, storm water, and parking enterprise funds. Develops and implements City policy guiding maintenance of public roads, bridges, and other infrastructure.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 138,603	$ 145,396	$ 140,059	$ 152,437
Services, Supplies, and Other Charges	27,833	44,386	42,539	42,520
Total Expenditures	$ 166,435	$ 189,782	$ 182,598	$ 194,957
*FY 2012 Adopted Budget:		$ 189,782		
ACTIVITY RESOURCES:				
Charges to Other Funds	$ 18,422	$ 19,498	$ 19,498	$ 18,258
Climate Action Grant	-	-	36,221	-
Parking Fines and Fees	148,013	170,284	126,879	176,699
Total Resources	$ 166,435	$ 189,782	$ 182,598	$ 194,957
NET GENERAL FUND REQUIREMENTS	$ -	$ -	$ -	$ -

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.65	0.65	0.58
Director of Public Works	0.05	0.05	0.05
Office Supervisor	0.25	0.25	0.25
Principal Management Analyst	0.46	0.46	0.46
Public Works Operations Manager	0.10	0.10	0.10
Total Personnel Funded	1.51	1.51	1.44

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

ENGINEERING

ACTIVITY NUMBER: 4102
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Develops and manages the department's Capital Improvement Program. Provides professional engineering design, construction contract administration, and contractor controlled services for the Public Works Department and other City departments for the Capital Improvement Program. Provides private development review and approval for City-wide development as it relates to the public right-of-way and utility services, including staff support to Planning Commission and Zoning Board and related duties. Furnishes engineering consultation to other City departments, other agencies, private developers, private engineers, contractors, and the general public. Provides inspections services for the City and City-related projects.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 340,042	$ 405,886	$ 421,829	$ 392,871
Services, Supplies, and Other Charges	53,648	125,522	110,979	117,024
Capital Outlay	-	4,250	3,000	-
Total Expenditures	$ 393,690	$ 535,658	$ 535,808	$ 509,895
*FY 2012 Adopted Budget:		$ 528,166		
ACTIVITY RESOURCES:				
Construction Permits - Cement / Demo	$ 30,113	$ 40,000	$ 40,000	$ 40,000
Encroachment Permits	7,800	8,000	7,000	7,000
Inspection Fees - Public Works	25,344	20,000	10,000	10,000
Oversized Load Permit	384	1,500	1,500	1,500
Plan Checking Fees - Public Works	56,978	50,000	43,600	40,000
Sale of Publications	1,177	2,000	1,000	1,000
State Grant - Bridge Maintenance	1,159	-	-	-
Street Opening Permits	53,900	40,000	50,200	40,000
Subdivision Fees	2,750	2,750	-	-
Tree Damage Inspection Fee	1,000	2,000	2,000	2,000
Total Resources	$ 180,604	$ 166,250	$ 155,300	$ 141,500
NET GENERAL FUND REQUIREMENTS	$ 213,086	$ 369,408	$ 380,508	$ 368,395

PERSONNEL FUNDED:	2011	2012	2013
Assistant Director of Public Works/City Engineer	0.20	0.20	0.20
Assistant Engineer I/II	2.00	2.00	2.00
Associate Civil Engineer	1.00	1.00	1.00
Engineering Associate	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Total Personnel Funded	5.20	5.20	5.20

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

PUBLIC WORKS OPERATIONS

ACTIVITY NUMBER: 4103
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Responsible for management of street maintenance and sidewalk repair, flood control, traffic maintenance, traffic signals and street lights, fleet maintenance and facilities maintenance, and the corporation yard.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 86,465	$ 94,250	$ 82,656	$ 90,641
Services, Supplies, and Other Charges	12,950	27,509	35,525	21,540
Total Expenditures	$ 99,415	$ 121,759	$ 118,181	$ 112,181
*FY 2012 Adopted Budget:		$ 128,759		
ACTIVITY RESOURCES:				
Federal Grant - ARRA- Energy Office	$ 17,439	$ 14,561	$ 14,561	$ -
Total Resources	$ 17,439	$ 14,561	$ 14,561	$ -
NET GENERAL FUND REQUIREMENTS	$ 81,977	$ 107,198	$ 103,620	$ 112,181

PERSONNEL FUNDED:	2011	2012	2013
Management Analyst	0.20	0.20	0.20
Public Works Operations Manager	0.35	0.35	0.35
Total Personnel Funded	0.55	0.55	0.55

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

FACILITIES SERVICES

ACTIVITY NUMBER: 4110
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

This activity provides custodial and cleaning services, facility maintenance, and minor construction for city facilities.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2012 Adopted Budget
Personnel Services	$ 391,639	$ 414,674	$ 390,733	$ 517,441
Services, Supplies, and Other Charges	325,008	409,276	404,585	416,371
Total Expenditures	$ 716,647	$ 823,950	$ 795,318	$ 933,812
*FY 2012 Adopted Budget:		$ 823,950		
ACTIVITY RESOURCES:				
Charges to Other Funds	$ 98,352	$ 114,446	$ 114,446	$ 108,216
Total Resources	$ 98,352	$ 114,446	$ 114,446	$ 108,216
NET GENERAL FUND REQUIREMENTS	$ 618,295	$ 709,504	$ 680,872	$ 825,596

PERSONNEL FUNDED:	2011	2012	2013
Assistant Engineer I/II	-	-	1.00
Building Maintenance Worker I	1.00	1.00	1.00
Building Maintenance Worker II	1.00	1.00	1.00
Director of Public Works	0.05	0.05	0.05
Facilities Maintenance Supervisor	1.00	1.00	1.00
Public Works Operations Manager	0.25	0.25	0.25
Service Field Crew Leader	1.00	1.00	1.00
Total Personnel Funded	4.30	4.30	5.30

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

STREET MAINTENANCE AND SIDEWALK REPAIR

ACTIVITY NUMBER: 4210
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Maintains the City's street surfaces, curbs, gutters, surface storm drainage system, San Lorenzo River and Branciforte Creek flood control. May repair sidewalks, curbs, and gutters adjacent to City-owned properties to reduce the City liability and protect the public from hazards.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 461,549	$ 605,581	$ 488,246	$ 633,192
Services, Supplies, and Other Charges	365,117	458,358	463,167	462,033
Capital Outlay	55,949	178,000	178,000	-
Total Expenditures	$ 882,614	$ 1,241,939	$ 1,129,413	$ 1,095,225
*FY 2012 Adopted Budget:		$ 1,233,939		
ACTIVITY RESOURCES:				
Street Dept Repair Charges	$ 3,180	$ 2,500	$ -	$ -
Total Resources	$ 3,180	$ 2,500	$ -	$ -
NET GENERAL FUND REQUIREMENTS	$ 879,434	$ 1,239,439	$ 1,129,413	$ 1,095,225

PERSONNEL FUNDED:	2011	2012	2013
Senior Service Maintenance Worker	3.00	3.00	3.00
Service Field Crew Leader	1.00	1.00	1.00
Service Maintenance Worker	2.00	4.00	4.00
Street Maintenance Supervisor	1.00	1.00	1.00
Total Personnel Funded	7.00	9.00	9.00

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

TRAFFIC ENGINEERING

ACTIVITY NUMBER: 4220
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides administration and engineering for all parking control and traffic management programs and projects. Coordinates bicycle/pedestrian and alternative transportation programs and facilities. Responsible for staffing of the Downtown Commission and assists with staffing the Transportation and Public Works Commission. Provides professional engineering design of capital improvement projects relating to traffic and parking. Provides private development review as it relates to traffic and parking.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 208,562	$ 247,993	$ 199,191	$ 252,475
Services, Supplies, and Other Charges	5,345	117,627	92,890	129,763
Capital Outlay	-	4,250	1,200	-
Total Expenditures	$ 213,907	$ 369,870	$ 293,281	$ 382,238
*FY 2012 Adopted Budget:		$ 369,870		
ACTIVITY RESOURCES:	$ -	$ -	$ -	$ -
NET GENERAL FUND REQUIREMENTS	$ 213,907	$ 369,870	$ 293,281	$ 382,238

PERSONNEL FUNDED:	2011	2012	2013
Engineering Technician	0.50	0.50	0.50
Assistant Director of Public Works/City Engineer	0.10	0.10	0.10
Assistant Engineer I/II	0.50	0.50	0.50
Traffic Engineer	0.50	0.50	0.50
Transportation Coordinator	0.50	0.50	0.50
Total Personnel Funded	2.10	2.10	2.10

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

PARKING SERVICES

ACTIVITY NUMBER: 4221
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for all parking control and enforcement in the City, including patrol of metered and timed parking spaces, lots, garages, and residential parking permit areas. Provides installation, maintenance, and repairs of parking meters, gates, and pay equipment; collects monies from meters and pay stations; cleans and maintains parking lots (Maintenance of downtown parking district lots and equipment is funded in Activity 7401-Off Street Parking).

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 1,029,067	$ 1,034,379	$ 1,025,008	$ 1,074,763
Services, Supplies, and Other Charges	151,892	204,759	190,420	215,627
Capital Outlay	655	9,000	9,000	-
Total Expenditures	$ 1,181,614	$ 1,248,138	$ 1,224,428	$ 1,290,390
*FY 2012 Adopted Budget:		$ 1,248,138		
ACTIVITY RESOURCES:				
Parking Fines and Fees	$ 673,113	$ 802,228	$ 783,573	$ 407,170
Parking Meter Collections - Other	100,379	96,000	97,000	496,000
Rents - Commuter Parking[1]	4,250	3,160	3,370	3,160
Rents - Depot Park Lots 24 & 25	80,381	82,000	75,275	125,000
Rents - Parking[2]	195,678	180,750	187,900	181,000
Rents - Parking - Harvey West	-	-	60	60
Rents - Parking Spaces - Lot 16	2,502	3,000	2,250	3,000
Rents - Parking Spaces - Lot 19	46,604	-	-	-
Vehicle Fines - Equipment / Parking Meters	78,707	81,000	75,000	75,000
Total Resources	$ 1,181,614	$ 1,248,138	$ 1,224,428	$ 1,290,390
NET GENERAL FUND REQUIREMENTS	$ -	$ -	$ -	$ -

[1] Rents - Commuter Parking includes Eastside, Westside, Beach Area, Downtown
[2] Rents - Parking includes Eastside, Seabright, Westside, Lighthouse/Cowell, Beach Flat/Hill, North Downtown

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.10	0.10	0.10
Assistant Director of Public Works/City Engineer	0.10	0.10	0.10
Director of Public Works	0.05	0.05	0.05
Office Supervisor	0.05	0.05	0.05
Parking Control Maintenance Worker	2.00	2.00	2.00
Parking Enforcement Officer	7.00	7.00	7.00
Parking Program Manager	0.40	0.40	0.40
Parking Services Supervisor	0.75	0.75	1.00
Service Field Crew Leader	0.40	0.40	0.10
Superintendent of Parking Services	0.30	0.30	0.30
Traffic Engineer	0.20	0.20	0.20
Total Personnel Funded	11.35	11.35	11.30

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

TRAFFIC MAINTENANCE

ACTIVITY NUMBER: 4223
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Installs and maintains traffic and parking painting, signing, and traffic management devices. Provides supervision of traffic signal and street lighting.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 467,356	$ 397,475	$ 395,838	$ 420,202
Services, Supplies, and Other Charges	78,426	157,005	170,658	160,228
Capital Outlay	20,945	60,660	58,827	-
Total Expenditures	$ 566,727	$ 615,140	$ 625,323	$ 580,430
*FY 2012 Adopted Budget:		$ 567,890		
ACTIVITY RESOURCES:	$ -	$ -	$ -	$ -
NET GENERAL FUND REQUIREMENTS	$ 566,727	$ 615,140	$ 625,323	$ 580,430

PERSONNEL FUNDED:	2011	2012	2013
Field Supervisor	0.80	0.80	0.80
Senior Service Maintenance Worker	1.00	1.00	1.00
Service Field Crew Leader	0.70	0.70	0.70
Service Maintenance Worker	3.00	1.00	1.00
Street Signing Specialist	1.00	1.00	1.00
Total Personnel Funded	6.50	4.50	4.50

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WHARF GATE OPERATIONS

ACTIVITY NUMBER: 4226
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for operation and maintenance of the attended parking gate at the Municipal Wharf, as well as permit parking, special event and promotional parking programs on the Wharf.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 349,477	$ 379,310	$ 318,425	$ 397,957
Services, Supplies, and Other Charges	26,955	45,765	50,610	57,306
Capital Outlay	-	1,750	1,750	-
Total Expenditures	$ 376,432	$ 426,825	$ 370,785	$ 455,263
*FY 2012 Adopted Budget:		$ 426,825		
ACTIVITY RESOURCES:				
Rents - Parking Spaces - Wharf	$ 46,633	$ 45,600	$ 43,000	$ 40,000
Wharf Gate Parking Fees	329,799	381,225	327,785	415,263
Total Resources	$ 376,432	$ 426,825	$ 370,785	$ 455,263
NET GENERAL FUND REQUIREMENTS	$ -	$ -	$ -	$ -

PERSONNEL FUNDED:	2011	2012	2013
Office Supervisor	0.05	0.05	0.05
Parking Attendant	4.00	4.00	4.00
Parking Control Maintenance Worker	0.40	0.40	0.40
Parking Services Supervisor	0.25	0.25	0.35
Senior Parking Attendant	0.33	0.33	0.33
Service Field Crew Leader	0.20	0.20	-
Superintendent of Parking Services	0.20	0.20	0.20
Total Personnel Funded	5.43	5.43	5.33

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

PARKING CITATION AND PERMITS OFFICE

ACTIVITY NUMBER: 4229
FUND: General (101)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Accepts and processes payments for parking citations; administers requests for hearings on citations and claims for unpaid citations; administers residential and garage parking permits.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 256,187	$ 290,700	$ 277,680	$ 304,346
Services, Supplies, and Other Charges	125,565	204,069	191,387	188,654
Capital Outlay	550	625	562	-
Total Expenditures	$ 382,301	$ 495,394	$ 469,629	$ 493,000
*FY 2012 Adopted Budget:		$ 495,394		
ACTIVITY RESOURCES:				
Miscellaneous Operating Revenue	$ 7,208	$ -	$ 7,000	$ 7,000
Parking Fines and Fees	375,093	495,394	462,629	486,000
Total Resources	$ 382,301	$ 495,394	$ 469,629	$ 493,000
NET GENERAL FUND REQUIREMENTS	$ -	$ -	$ -	$ -

PERSONNEL FUNDED:	2011	2012	2013
Parking Office Representative	2.62	2.62	2.62
Parking Office Supervisor	0.85	0.85	0.85
Total Personnel Funded	3.47	3.47	3.47

Sums may have discrepancies due to rounding

DEPARTMENT by Fund

PUBLIC WORKS
SPECIAL REVENUE FUNDS

DESCRIPTION:

Summary of Public Works Activities within the Gasoline Tax Fund, Traffic Impact Fees/Citywide Fund, and Clean River, Beaches and Ocean Fund.

		2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
EXPENDITURES BY CHARACTER:					
Personnel Services		$ 197,641	$ 240,480	$ 225,791	$ 327,462
Services, Supplies, and Other Charges		733,207	1,045,962	1,017,558	1,077,017
Capital Outlay		25,228	64,200	64,193	-
Debt Service		-	-	-	25,000
Total Expenditures		$ 956,076	$ 1,350,642	$ 1,307,542	$ 1,429,479
*FY 2012 Adopted Budget:			$ 1,223,501		
EXPENDITURES BY ACTIVITY:					
Traffic Signal Maintenance	4224	$ 282,556	$ 352,772	$ 363,370	$ 351,644
Street Lighting	4225	437,758	441,740	441,940	441,940
Traffic Impact Fees/Citywide	4228	17,855	20,327	20,230	19,916
Clean River, Beaches & Ocean	4235	217,907	535,803	482,002	615,979
Total Special Revenue Fund Expenditures		$ 956,076	$ 1,350,642	$ 1,307,542	$ 1,429,479
RESOURCES BY FUND:					
Gasoline Tax Fund		$ 720,314	$ 794,512	$ 805,310	$ 793,584
Traffic Impact Fees/Citywide Fund		17,855	20,327	20,230	19,916
Clean River, Beaches & Ocean Tax Fund		217,907	535,803	482,002	615,979
Total Resources		$ 956,076	$ 1,350,642	$ 1,307,542	$ 1,429,479
PROJECT EXPENDITURES				$ 21,000,751	$ 5,961,000
			2011	**2012**	**2013**
TOTAL PERSONNEL FUNDED			1.80	1.80	2.30

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

TRAFFIC SIGNAL MAINTENANCE

ACTIVITY NUMBER: 4224
FUND: Gasoline Tax Fund (221)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the operation and maintenance of City-owned traffic signals.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 142,093	$ 158,051	$ 155,844	$ 166,285
Services, Supplies, and Other Charges	115,234	194,721	207,526	185,359
Capital Outlay	25,228	-	-	-
Total Expenditures	$ 282,556	$ 352,772	$ 363,370	$ 351,644
*FY 2012 Adopted Budget:		$ 320,710		
ACTIVITY RESOURCES:	$ -	$ -	$ -	$ -
NET GASOLINE TAX FUND REQUIREMENTS	$ 282,556	$ 352,772	$ 363,370	$ 351,644

PERSONNEL FUNDED:	2011	2012	2013
Field Supervisor	0.10	0.10	0.10
Traffic Engineer	0.10	0.10	0.10
Traffic Signal Technician	1.00	1.00	1.00
Total Personnel Funded	1.20	1.20	1.20

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

STREET LIGHTING

ACTIVITY NUMBER: 4225
FUND: Gasoline Tax Fund (221)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the operation and maintenance of approximately 1,800 City-owned streetlights. Funds maintenance contracts and power costs for approximately 1,200 PG&E-owned lights.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ 437,758	$ 441,740	$ 441,940	$ 416,940
Debt Service	-	-	-	25,000
Total Expenditures	$ 437,758	$ 441,740	$ 441,940	$ 441,940
*FY 2012 Adopted Budget:		$ 441,740		
ACTIVITY RESOURCES:	$ -	$ -	$ -	$ -
NET GASOLINE TAX FUND REQUIREMENTS	$ 437,758	$ 441,740	$ 441,940	$ 441,940

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

TRAFFIC IMPACT FEES/CITYWIDE

ACTIVITY NUMBER: 4228
FUND: Traffic Impact Fees/Citywide Fund (226)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Citywide traffic impact fees are charged on all land use and construction permits that create a notable traffic impact, in order to provide funds to design, administer, acquire right-of-way, and construct planned traffic improvement projects.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 17,855	$ 20,327	$ 20,230	$ 19,916
Total Expenditures	$ 17,855	$ 20,327	$ 20,230	$ 19,916
*FY 2012 Adopted Budget:		$ 20,327		
ACTIVITY RESOURCES:	$ -	$ -	$ -	$ -
NET TRAFFIC IMPACT FUND REQUIREMENTS	$ 17,855	$ 20,327	$ 20,230	$ 19,916

PERSONNEL FUNDED:	2011	2012	2013
Assistant Director of Public Works/City Engineer	0.10	0.10	0.10
Total Personnel Funded	0.10	0.10	0.10

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

CLEAN RIVER, BEACHES, AND OCEAN TAX FUND

ACTIVITY NUMBER: 4235
FUND: Clean River, Beaches, and Ocean Tax Fund (235)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides funding for water quality programs to prevent pollution from reaching our waterways and beaches.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 37,693	$ 62,102	$ 49,717	$ 141,261
Services, Supplies, and Other Charges	180,214	409,501	368,092	474,718
Capital Outlay	-	64,200	64,193	-
Total Expenditures	$ 217,907	$ 535,803	$ 482,002	$ 615,979
*FY 2012 Adopted Budget:		$ 440,724		
ACTIVITY RESOURCES:	$ -	$ -	$ -	$ -
NET TAX FUND REQUIREMENTS	$ 217,907	$ 535,803	$ 482,002	$ 615,979

PERSONNEL FUNDED:	2011	2012	2013
Environmental Projects Analyst	0.50	0.50	1.00
Total Personnel Funded	0.50	0.50	1.00

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Governmental Funds

FUNDS: Gasoline Tax; Clean River, Beaches & Ocean Tax; General Capital Improvement Projects

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
GASOLINE TAX FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Capital Projects Completed:					
221	c400824	Bay Street Emergency Repairs	$ 6,028		$ -
221	c401012	Center/Pacific (Depot) Intersection Roundabout	324,147		
221	c401111	Laurel Street Pedestrian Crossing	120,000		
221	c400920	Ocean Street Traffic Signal Synchronization	4,010		-
		Total Capital Projects Completed	454,185		-
Capital Projects:					
221	c401103	Bay/High Intersection Improvements	229,950	*	-
221	c401303	Beach/Cliff Traffic Signal	-		30,000
221	c400035	Beach/Pacific (Wharf) Intersection Roundabout	842,299	*	-
221	c401001	Branciforte Creek Bike/Pedestrian Bridge	575,000	*	-
221	c409344	Broadway/Brommer Bike/Ped Multi-Purpose Trail	3,335,638	*	-
221	c401210	Chestnut St Slip Out	311,740		-
221	c401013	Citywide Streetlight LED Retrofit	845,653	*	-
221	c401201	Citywide Streetlight LED Retrofit - Phase 3	170,337	*	-
221	c401113	Gault School Sidewalk Infill	470,563	*	-
221	c401112	Mission St Extension Bike-Pedestrian	50,000	*	10,000
221	c409321	Murray Street Bridge Seismic Retrofit and Barrier Rail	10,209,485	*	-
221	c401104	Ocean/Broadway Intersection Study	75,000	*	-
221	c401202	River/River Street South Intersection Study	75,000	*	-
221	c401105	Riverside/Second Street Traffic Signal	250,000	*	-
221	c400058	San Lorenzo River Trestle Bridge	-		600,000
221	c401003	Soquel at Frederick Minor Widening	148,130	*	-
221	c400804	Soquel/Park Way Traffic Signal Improvements	825,003	*	-
221	c400805	State Route 1/9 Intersection Improvement	1,371,067	*	5,000,000
221	c401211	Westlake School Pedestrian Safety	503,100	*	-
		Total Gasoline Tax Fund Projects in FY 2013-2015 CIP	20,287,965		5,640,000
Noncapital Projects:					
221	m409308	Bicycle Parking Program	1,000	*	1,000
221	m409335	Bikeway Striping	20,000	*	20,000
221	m401106	Boardwalk Bike Lockers - Pass through Grant	14,000	*	
221	m401302	Bridge Maintenance	-		100,000
221	m400819	West Cliff Drive Multi-use Path Pavement	95,269	*	150,000
		Total Noncapital Projects Completed	130,269		271,000
		PROJECTS TOTAL	$ 20,872,419		$ 5,911,000

(continued)

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Governmental Funds

FUNDS: Gasoline Tax; Clean River, Beaches & Ocean Tax; General Capital Improvement Projects

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
					(continued)
CLEAN RIVER, BEACHES, & OCEAN TAX FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
235	c401005	Storm Drain Water Quality Improvements	$ 128,332	*	$ 50,000
			128,332		50,000
Total Clean River, Beaches, & Ocean Tax Fund Projects in FY 2013-2015 CIP			$ 128,332		$ 50,000

GENERAL CIP FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Capital Projects:					
311	c401308	Curtis Storm Drain - Phase 1	$ -		$ 10,000
311	c401309	East Cliff Emergency Repair at Alhambra Ave	-		150,000
311	c401004	Mission Street Hill Utility Undergrounding	128,006	*	-
311	c400812	Pacific Avenue (Beach Area) Streetscape	116,457	*	-
311	c401306	Pogonip Creek Sedimentation Removal	-		100,000
311	c401310	Radar Speed Feedback Signs	-		63,000
311	c400902	Riverside Avenue Utility Undergrounding	83,650	*	-
311	c401208	Riverside Avenue Utility Underground - Phase II	2,850,000	*	-
311	c409452	Sidewalk & Access Ramp Program	58,700	*	20,000
311	c401307	Trevethan Storm Drain Project - Phase 1	-		10,000
311	c401212	UCSC Smart Bike Lockers	173,700	*	-
311	c401008	UCSC-City Transportation Improvements	300,000	*	-
311	c401009	UCSC-City-Clue Public Transportation System	99,040	*	-
		Total General CIP Funds Projects in FY 2013-2015 CIP	3,809,553		353,000
Noncapital Projects:					
311	m401101	Chestnut Street Ext. Slope Stabilization	700,000	*	-
311	m400029	City Street Restriping Maintenance	50,000	*	50,000
311	m400811	East Cliff Drive Slope Stabilization & Repair	376,568	*	-
311	m400061	Evergreen Cemetery Storm Drain Installation	24,661	*	-
311	m400028	Minor Storm Drain Maintenance	210,000	*	50,000
311	m400027	Minor Street Maintenance	50,000	*	50,000
311	m400030	Minor Traffic Signal Maintenance	50,000	*	50,000
311	m401105	Wharf Parking AC Unit	-		-
		Total General CIP Noncapital projects	1,461,229		200,000
		PROJECTS TOTAL	$ 5,270,782		$ 553,000

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Governmental Funds

FUNDS: Gasoline Tax; Clean River, Beaches & Ocean Tax; General Capital Improvement Projects

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
GENERAL CIP STREET REPAIR FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Capital Projects Completed:					
317	c401114	West Cliff Drive Paving	$ 397,923		$ -
			397,923		-
Capital Projects:					
317	c400809	Arterial & Collector Street Reconstruction	$ 1,944,895	*	$ 2,650,000
317	c400810	Residential & Collector Street Reconstruction	500,000	*	500,000
		Total General CIP Funds Projects in FY 2013-2015 CIF	2,444,895		3,150,000
		PROJECTS TOTAL	$ 2,842,818		$ 3,150,000

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

DEPARTMENT by Fund

PUBLIC WORKS
ENTERPRISE FUNDS

DESCRIPTION:

Summary of Public Works activities within enterprise funds.

		2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
EXPENDITURES BY CHARACTER:					
Personnel Services		$ 13,913,991	$ 15,704,527	$ 14,509,863	$ 15,914,276
Services, Supplies, and Other Charges		11,092,371	13,494,025	12,959,460	13,440,831
Capital Outlay		3,163,572	3,960,709	3,195,399	2,839,368
Debt Service		2,092,319	2,457,114	2,216,529	2,469,811
Total Expenditures		$ 30,262,253	$ 35,616,375	$ 32,881,251	$ 34,664,286
*FY 2012 Adopted Budget:			$ 34,193,574		
EXPENDITURES BY ACTIVITY:					
Wastewater Customer Service	7201	$ 287,100	$ 268,936	$ 292,207	$ 296,601
Wastewater Mains / Flood Control	7202	1,770,384	1,985,959	1,738,177	2,021,442
Wastewater Treatment Facility	7203	7,921,881	8,687,792	8,104,667	8,368,830
Secondary Plant Parks Mitigation	7204	330,302	367,284	363,791	385,609
Wastewater Source Control	7205	398,394	579,379	555,126	521,950
Wastewater Pump House	7206	34,907	46,000	53,000	115,600
Wastewater Admin Charges	7207	-	853,800	852,141	778,704
Wastewater Lab	7208	435,779	859,870	741,197	834,497
Total Wastewater Fund Expenditures		11,178,746	13,649,021	12,700,306	13,323,233 [1]
[1] Does not include debt service of $3,706,450 budgeted in non-operating activities.					
Refuse Customer Accounting	7301	390,551	365,644	370,269	402,357
Resource Recovery Collection-Containers	7302	5,615,694	5,365,059	5,132,045	5,375,987
Refuse Disposal	7303	4,906,322	5,329,469	4,668,718	4,663,889
Recycling Program - Processing	7304	1,558,756	1,688,035	1,724,405	1,822,555
Resource Recovery Collection - Carts	7305	2,502,106	4,639,441	3,954,112	4,306,385
Waste Reduction	7306	292,886	463,516	311,548	420,454
Street Cleaning	7307	494,386	546,299	525,677	531,949
Total Refuse Fund Expenditures		15,760,700	18,397,462	16,686,774	17,523,576
Off-Street Parking	7401	2,937,397	3,089,489	3,029,593	3,371,875
Total Parking Fund Expenditures		2,937,397	3,089,489	3,029,593	3,371,875
Storm Water Management (751)	7501	337,026	443,150	427,912	343,160
Total Storm Water Fund Expenditures		337,026	443,150	427,912	343,160 [2]
[2] Does not include debt service of $192,222 budgeted in non-operating activities.					
Storm Water Management (752)	7501	48,384	37,254	36,666	102,442
Total Storm Water Overlay Fund Expenditures		48,384	37,254	36,666	102,442
Total Enterprise Fund Expenditures		$ 30,262,253	$ 35,616,375	$ 32,881,251	$ 34,664,286
RESOURCES BY FUND:					
Enterprise Funds		$ 30,262,253	$ 35,616,375	$ 32,881,251	$ 34,664,286
Total Resources		$ 30,262,253	$ 35,616,375	$ 32,881,251	$ 34,664,286
PROJECT EXPENDITURES				$ 11,182,699	$ 3,568,000
			2011	**2012**	**2013**
TOTAL PERSONNEL FUNDED			169.53	169.53	172.53

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER CUSTOMER SERVICE

ACTIVITY NUMBER: 7201
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Funds wastewater share of the City Water Department customer service operation, which handles billing and accounting for wastewater service, as well as start-up and ending service, customer complaints, and providing information to the public.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ 287,100	$ 268,936	$ 292,207	$ 296,601
Total Expenditures	$ 287,100	$ 268,936	$ 292,207	$ 296,601

*FY 2012 Adopted Budget: $ 268,936

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER MAINS/FLOOD CONTROL

ACTIVITY NUMBER: 7202
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the operation and maintenance of the City's subsurface storm water and wastewater systems. This includes maintenance and repair of catch basins, pumps, and City-wide pump station facilities, collection lines and structures in the wastewater and subsurface storm water systems.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 1,106,001	$ 1,411,119	$ 1,230,917	$ 1,471,865
Services, Supplies, and Other Charges	303,641	479,354	428,783	447,530
Capital Outlay	299,365	64,750	43,268	102,047
Debt Service	61,377	30,736	35,209	-
Total Expenditures	$ 1,770,384	$ 1,985,959	$ 1,738,177	$ 2,021,442

*FY 2012 Adopted Budget: $ 1,984,959

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.10	0.10	0.08
Director of Public Works	0.10	0.10	0.10
Engineering Technician	1.00	1.00	1.00
Management Analyst	0.10	0.10	0.10
Office Supervisor	0.15	0.15	0.15
Principal Management Analyst	0.13	0.13	0.13
Public Works Operations Manager	0.10	0.10	0.10
Supt of Wastewater Collection/Treatment Facility	0.20	0.20	0.20
Urban Forester	0.08	0.08	0.08
Utility Maintenance Technician	1.00	1.00	1.00
Wastewater Mains Field Crew Leader	2.00	2.00	2.00
Wastewater Mains Maintenance Worker	5.00	5.00	5.00
Wastewater Mains Manager	1.00	1.00	1.00
Wastewater Mains Mechanical Technician II	1.00	1.00	1.00
Wastewater Mains Senior Maintenance Worker	4.00	4.00	4.00
Total Personnel Funded	15.96	15.96	15.94

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER TREATMENT FACILITY

ACTIVITY NUMBER: 7203
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the operation, monitoring and maintenance of a regional wastewater treatment and disposal facility. Wastewater treatment and ocean outfall disposal is provided for the City of Santa Cruz and the Santa Cruz County Sanitation District (Live Oak, Capitola, Soquel and Aptos). Septage disposal is provided for the County of Santa Cruz. Disposal of the City of Scotts Valley's Wastewater Treatment Plant effluent is provided through the City of Santa Cruz Wastewater Treatment Facility Outfall.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 3,167,764	$ 3,814,106	$ 3,362,472	$ 3,753,634
Services, Supplies, and Other Charges	4,415,715	4,335,893	4,248,245	4,311,296
Capital Outlay	338,403	537,793	493,950	303,900
Total Expenditures	$ 7,921,881	$ 8,687,792	$ 8,104,667	$ 8,368,830

*FY 2012 Adopted Budget: $ 8,576,055

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	1.30	1.30	1.26
Assistant Director of Public Works/City Engineer	0.20	0.20	0.20
Assistant Engineer I/II	1.00	1.00	1.00
Associate Civil Engineer	2.00	2.00	2.00
Director of Public Works	0.30	0.30	0.30
Network Administrator	1.00	1.00	1.00
Office Supervisor	0.20	0.20	0.20
Plant Maintenance Mechanic Technician I/II	-	4.00	4.00
Principal Management Analyst	0.13	0.13	0.13
Public Works Operations Manager	0.10	0.10	0.10
Senior Wastewater Plant Operator	5.00	5.00	5.00
Supt of Wastewater Collection/Treatment Facility	0.80	0.80	0.80
Wastewater Facilities Electrical/Instrumen. Supervisor	1.00	1.00	1.00
Wastewater Facilities Lead Electrical Instrumen. Tech	1.00	-	-
Wastewater Facilities Electrical/Instrumen. Tech I/II	2.00	2.00	2.00
Wastewater Facilities Instrumen. Technician I/II	-	1.00	1.00
Wastewater Facilities Lead Mechanical Technician	1.00	1.00	1.00
Wastewater Facilities Mechanical Supervisor	1.00	1.00	1.00
Wastewater Facilities Mechanical Technician I/II	6.00	2.00	2.00
Wastewater Plant Operator II/III	9.00	9.00	9.00
Wastewater Treatment Facility Operations Manager	1.00	1.00	1.00
Total Personnel Funded	34.03	34.03	34.03

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

SECONDARY PLANT PARKS MITIGATION

ACTIVITY NUMBER: 7204
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the operation and maintenance of Neary Lagoon Park and mitigation areas for construction of Wastewater Plant Secondary Facilities.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 256,386	$ 274,186	$ 272,956	$ 293,898
Services, Supplies and Other Charges	73,916	93,098	90,835	91,711
Total Expenditures	$ 330,302	$ 367,284	$ 363,791	$ 385,609

*FY 2012 Adopted Budget: $ 362,284

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Field Supervisor	0.19	0.19	0.19
Management Analyst	0.15	0.15	0.15
Parks Field Crew Leader	0.38	0.38	0.38
Parks Maintenance Worker	2.00	2.00	2.00
Ranger	0.50	0.50	0.50
Superintendent of Parks	0.10	0.10	0.10
Total Personnel Funded	3.32	3.32	3.32

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER SOURCE CONTROL

ACTIVITY NUMBER: 7205
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides inspection, sampling, public education, and monitoring of business and industrial establishments to limit discharge of harmful constituents into the sanitary wastewater system and storm drain system. Issues wastewater and groundwater discharge permits to industrial dischargers. Issues citations and levies fines for code violations. This program is a requirement of the State of California and the U.S. Environmental Protection Agency.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 346,345	$ 363,473	$ 345,502	$ 391,239
Services, Supplies, and Other Charges	52,023	114,906	109,324	119,211
Capital Outlay	26	101,000	100,300	11,500
Total Expenditures	$ 398,394	$ 579,379	$ 555,126	$ 521,950

*FY 2012 Adopted Budget: $ 484,456

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Environmental Compliance Inspector	3.00	2.00	2.00
Senior Environmental Compliance Inspector	-	1.00	1.00
Wastewater Laboratory/Pretreatment Manager	0.50	0.50	0.50
Total Personnel Funded	3.50	3.50	3.50

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER PUMP HOUSE

ACTIVITY NUMBER: 7206
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the operation and maintenance of the influent sewage pumping station at the Wastewater Treatment Facility.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ 34,907	$ 46,000	$ 53,000	$ 55,600
Capital Outlay	-	-	-	60,000
Total Expenditures	$ 34,907	$ 46,000	$ 53,000	$ 115,600

*FY 2012 Adopted Budget: $ 46,000

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER ADMIN CHARGES

ACTIVITY NUMBER: 7207
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Accounts for administrative service charges for the wastewater fund.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ -	$ 853,800	$ 852,141	$ 778,704
Total Expenditures	$ -	$ 853,800	$ 852,141	$ 778,704

*FY 2012 Adopted Budget: $ 853,800

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTEWATER LAB

ACTIVITY NUMBER: 7208
FUND: Wastewater Fund (721)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides analytical, monitoring and consultative services for the City's sewer, storm water and related environmental analyses, including Pretreatment, Collection, and Operations, and discharge from the treatment facility. Compiles, reviews, and reports data for facility permit and treatment processes. Provides contract lab services to other departments and local agencies upon request.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 275,422	$ 384,287	$ 304,614	$ 395,889
Services, Supplies, and Other Charges	126,682	409,088	369,988	428,608
Capital Outlay	33,675	66,495	66,595	10,000
Total Expenditures	$ 435,779	$ 859,870	$ 741,197	$ 834,497

*FY 2012 Adopted Budget: $ 844,375

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Chemist I/II	1.80	1.80	1.80
Laboratory Technician	1.00	1.00	1.00
QA/QC Lab Chemist	1.00	1.00	1.00
Wastewater Laboratory/Pretreatment Manager	0.50	0.50	0.50
Total Personnel Funded	4.30	4.30	4.30

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Enterprise Funds

FUND: Wastewater

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
WASTEWATER FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Capital Projects					
721	c401203	Biosolid to Energy	$ 100,000	*	$ -
721	c401006	Jenne Street Sewer	200,000	*	-
721	c409669	Jesse Street Marsh	177,305	*	-
721	c401107	Ocean Street - Side Street Sewers	300,000	*	50,000
721	c401108	Ocean Street Sewer	700,000	*	300,000
721	C401315	San Lorenzo River Sanitary Sewer Siphon	-		150,000
721	c400903	Stroke/911 Center Sewer Replacement	71,010	*	-
721	c400823	Sunnyside Ave Sewer	438,419	*	100,000
		Total Wastewater Fund Projects in FY 2013-2015 CIP	1,986,734		600,000
Noncapital Projects:					
721	m409682	Citywide Infiltration and Inflow Elimination	214,604	*	150,000
721	m400018	City-wide Televised Sewer Inspections	25,000	*	40,000
721	m400821	Lower Seabright Sewer Tunnel	100,000	*	-
721	m409652	Meder St. Canyon Sewer Access Road	20,000	*	20,000
721	m409668	Neary Lagoon Park Rehab/Restoration - Maint.	355,414	*	250,000
721	m400913	Paving - WWTF	40,529	*	-
721	m400807	Sewer Pipe Lining/Root Intrustion	301,655	*	150,000
721	m409651	Sewer Systems Improvements	150,000	*	150,000
721	m409695	Street Reconstruction	193,525	*	75,000
721	m401201	Wastewater Treatment Facility Centrifuge Rebuild	2,000,000	*	-
721	m401303	Wastewater Treatment Facility Secondary	-		70,000
721	m400068	Wastewater Treatment Plant Digester Cleaning/Maint	377,033	*	-
721	m409659	Wastewater Treatment Plant Equipment	1,198,554	*	660,000
		Total Wastewater Fund Noncapital Projects	4,976,314		1,565,000
		PROJECTS TOTAL	$ 6,963,048		$ 2,165,000

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

REFUSE CUSTOMER ACCOUNTING

ACTIVITY NUMBER: 7301
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Funds refuse share of the City Water Department Customer Service operation, which handles billing and accounting for refuse services, as well as start-up and ending refuse and recycling service, customer complaints, and providing information to the public.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ 390,551	$ 365,644	$ 370,269	$ 402,357
Total Expenditures	$ 390,551	$ 365,644	$ 370,269	$ 402,357

*FY 2012 Adopted Budget: $ 365,644

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

RESOURCE RECOVERY COLLECTION - CONTAINERS

ACTIVITY NUMBER: 7302
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Responsible for collection of refuse, recycling, and organic materials from customers using large containers. Also includes Refuse Fund administrative costs.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 2,489,778	$ 2,694,783	$ 2,523,953	$ 2,710,820
Services, Supplies, and Other Charges	1,628,541	1,780,562	1,711,272	1,811,105
Capital Outlay	936,338	519,227	512,485	544,085
Debt Service	561,038	370,487	384,335	309,977
Total Expenditures	$ 5,615,694	$ 5,365,059	$ 5,132,045	$ 5,375,987

*FY 2012 Adopted Budget: $ 4,871,832

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.45	0.45	0.41
Construction Specialist	2.00	2.00	2.00
Director of Public Works	0.15	0.15	0.15
Office Supervisor	0.10	0.10	0.10
Principal Management Analyst	0.13	0.13	0.13
Public Works Operations Manager	0.30	0.30	0.30
Resource Recovery Supervisor	2.00	2.00	2.00
Solid Waste Worker	23.00	23.00	23.50
Superintendent of Solid Waste	1.00	1.00	1.00
Urban Forester	0.03	0.03	0.03
Total Personnel Funded	29.16	29.16	29.62

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

REFUSE DISPOSAL

ACTIVITY NUMBER: 7303
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Maintains and operates the sanitary landfill at the Resource Recovery Facility (RRF) for use by the City refuse operation and private individuals and businesses from the City. Diverts and processes greenwaste and construction and demolition debris. Ensures that the landfill meets all local, state, and federal regulatory requirements. Operates and performs field maintenance on equipment used at the landfill. Funds the Household Hazardous Waste Drop-Off site through a contract with the County.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 1,907,178	$ 2,046,739	$ 1,896,215	$ 2,025,608
Services, Supplies, and Other Charges	1,504,919	1,833,881	1,645,077	1,774,985
Capital Outlay	846,808	456,715	182,050	-
Debt Service	647,417	992,134	945,376	863,296
Total Expenditures	$ 4,906,322	$ 5,329,469	$ 4,668,718	$ 4,663,889

*FY 2012 Adopted Budget: $ 5,228,570

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.40	0.40	0.35
Assistant Director of Public Works/City Engineer	0.10	0.10	0.10
Assistant Engineer I/II	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00
Director of Public Works	0.15	0.15	0.15
Environmental Projects Analyst	0.50	0.50	0.50
Equipment Mechanic II	1.00	1.00	1.00
Landfill Gate Attendant	1.00	1.00	1.00
Office Supervisor	0.10	0.10	0.10
Principal Management Analyst	0.11	0.11	0.11
Public Works Operations Manager	0.35	0.35	0.35
Resource Recovery Equipment Operator	4.00	4.00	4.00
Resource Recovery Supervisor	2.00	2.00	2.00
Resource Recovery Worker I/II	8.00	8.00	8.00
Senior Resource Recovery Worker	2.00	2.00	2.00
Superintendent of Waste Disposal	1.00	1.00	1.00
Total Personnel Funded	22.71	22.71	22.66

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

RECYCLING PROGRAM - PROCESSING

ACTIVITY NUMBER: 7304
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

Operates and maintains the recycling drop-off and processing center at the City Resource Recovery Facility. Accepts, sorts, and processes recyclable items, such as newspapers, metals, glass, appliances, plastics, etc., and sells materials to commercial markets.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 947,532	$ 998,766	$ 1,038,935	$ 1,016,634
Services, Supplies, and Other Charges	566,216	654,269	653,337	659,421
Capital Outlay	45,008	35,000	32,133	146,500
Total Expenditures	$ 1,558,756	$ 1,688,035	$ 1,724,405	$ 1,822,555

*FY 2012 Adopted Budget: $ 1,688,035

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Equipment Service Worker	1.00	1.00	1.00
Recycling Center Maintenance Mechanic	1.00	1.00	1.00
Resource Recovery Supervisor	1.00	1.00	1.00
Resource Recovery Worker I/II	8.00	8.00	8.00
Senior Resource Recovery Worker	2.00	2.00	2.00
Total Personnel Funded	13.00	13.00	13.00

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

RESOURCE RECOVERY COLLECTION - CARTS

ACTIVITY NUMBER: 7305
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Responsible for collection of refuse, recycling, and organic materials from customers using carts.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 1,169,370	$ 1,289,736	$ 1,268,463	$ 1,199,705
Services, Supplies, and Other Charges	686,811	920,991	856,332	874,095
Capital Outlay	579,514	2,102,829	1,693,218	1,643,336
Debt Service	66,411	325,885	136,099	589,249
Total Expenditures	$ 2,502,106	$ 4,639,441	$ 3,954,112	$ 4,306,385

*FY 2012 Adopted Budget: $ 4,220,370

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Custodian	0.75	0.75	0.75
Resource Recovery Supervisor	1.00	1.00	1.00
Solid Waste Worker	11.00	11.00	11.00
Utilities Service Representative	1.00	1.00	-
Total Personnel Funded	13.75	13.75	12.75

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

WASTE REDUCTION

ACTIVITY NUMBER: 7306
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Promotes waste reduction to meet City and State goals through public information and education programs about solid waste source reduction, reuse, recycling, household hazardous waste disposal, composting, pollution prevention, and related areas.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 208,114	$ 305,817	$ 176,635	$ 261,736
Services, Supplies, and Other Charges	84,771	157,199	134,913	158,718
Capital Outlay	-	500	-	-
Total Expenditures	$ 292,886	$ 463,516	$ 311,548	$ 420,454

*FY 2012 Adopted Budget: $ 454,475

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Environmental Projects Anaylst	-	1.00	0.50
Management Analyst	2.00	1.00	1.00
Waste Reduction Assistant	1.00	1.00	2.00
Total Personnel Funded	3.00	3.00	3.50

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

STREET CLEANING

ACTIVITY NUMBER: 7307
FUND: Refuse Fund (731)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Responsible for the regular sweeping to remove refuse and debris from streets and bike paths within the commercial and residential areas of the City in order to reduce litter, rodents, and water pollution, and to promote safety.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 335,506	$ 354,659	$ 368,380	$ 355,301
Services, Supplies, and Other Charges	113,562	159,371	147,332	176,648
Debt Service	45,318	32,269	9,965	-
Total Expenditures	$ 494,386	$ 546,299	$ 525,677	$ 531,949

*FY 2012 Adopted Budget: $ 546,299

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Solid Waste Worker	4.20	4.20	4.20
Total Personnel Funded	4.20	4.20	4.20

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Enterprise Funds

FUND: Refuse

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
REFUSE FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Capital Projects:					
731	c401316	City-owned Trash Enclosure Maintenance	$ -		$ 25,000
731	c301312	Dimeo Lane Paving and Storm Drain			150,000
731	c401204	Food Waste Collection and Conversion	67,916	*	50,000
731	c400046	Landfill Design/Construction	607,441	*	-
731	c401205	Recycling Center Dust Control System	49,000	*	-
		Total Refuse Fund Projects in FY 2013-2015 CIP	724,357		225,000
Noncapital Projects:					
731	m401006	Employee Modular Building Maintenance	30,000	*	30,000
731	m400019	Leachate Line Maintenance	15,000	*	15,000
731	m400066	Recyling Building/Yard	50,000	*	50,000
731	m400020	Resource Recovery Facility	265,000	*	200,000
731	m409612	Water & Gas Systems	50,000	*	50,000
		Total Refuse Fund Noncapital projects	410,000		345,000
		PROJECTS TOTAL	$ 1,134,357		$ 570,000

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

OFF-STREET PARKING

ACTIVITY NUMBER: 7401
FUND: Parking Fund (741)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides for the management, security, maintenance, enforcement, and collection of all parking meters, garages, and public parking lots within the Downtown Parking District. Directs and administers activities such as bicycle parking, permit programs, lot signage, etc., within the district.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 1,618,220	$ 1,674,487	$ 1,637,870	$ 1,920,958
Services, Supplies, and Other Charges	733,972	848,235	824,956	935,367
Capital Outlay	84,434	71,400	71,400	18,000
Debt Service	500,771	495,367	495,367	497,550
Total Expenditures	$ 2,937,397	$ 3,089,489	$ 3,029,593	$ 3,371,875

*FY 2012 Adopted Budget: $ 3,015,989

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.20	0.20	0.18
Assistant Director of Public Works/City Engineer	0.10	0.10	0.10
Assistant Engineer I/II	0.50	0.50	0.50
Director of Public Works	0.05	0.05	0.05
Engineering Technican	0.50	0.50	0.50
Field Supervisor	0.10	0.10	0.10
Office Supervisor	0.10	0.10	0.10
Parking Attendant	5.40	5.40	5.40
Parking Control Maintenance Worker	5.60	5.60	5.60
Parking Facility Maintenance Assistant	4.00	4.00	7.00
Parking Office Representative	0.88	0.88	0.88
Parking Office Supervisor	0.15	0.15	0.15
Parking Program Manager	0.60	0.60	0.60
Parking Services Supervisor	1.00	1.00	1.65
Principal Management Analyst	0.04	0.04	0.04
Public Works Operations Manager	0.05	0.05	0.05
Senior Parking Attendant	0.67	0.67	0.67
Service Field Crew Leader	0.70	0.70	0.20
Superintendent of Parking Services	0.50	0.50	0.50
Traffic Engineer	0.20	0.20	0.20
Transportation Coordinator	0.50	0.50	0.50
Urban Forester	0.03	0.03	0.03
Total Personnel Funded	21.87	21.87	25.00

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Enterprise Funds

FUND: Parking

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
PARKING FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Capital Projects Completed					
741	c401106	Downtown Parking Facility Security Cameras	$ 6,040		$ -
		Total Capital Projects Completed	6,040		-
Capital Projects:					
741	c400053	Downtown Parking Structure Design and Construction	5,977	*	-
741	C401109	Electric Vehicle Charging Station	103,785	*	-
741	c401206	Locust Garage Elevator Maintenance	90,000	*	
741	c400007	Lot 7 Parking Lot Reconstruction, Front/Cathcart	605,270	*	-
741	c400818	Parking Garage & Surfacing	274,386	*	-
741	c401311	River-Front Parking Structure Improvements	-		248,000
741	c400002	Soquel Garage Comingled Plume	50,000	*	-
		Total Parking Fund Projects in FY 2013-2015 CIP	1,129,418		248,000
Noncapital Projects:					
741	m400912	Locust & Soquel Garage Lighting	40,789	*	-
741	m400069	Locust Garage Restroom	171,273	*	-
741	m409361	Minor Lot	131,175	*	150,000
741	m401007	Soquel/Front Garage Painting	200,000	*	-
		Total Parking Fund Noncapital Projects	543,237		150,000
		PROJECTS TOTAL	$ 1,678,695		$ 398,000

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

STORM WATER MANAGEMENT

ACTIVITY NUMBER: 7501
FUNDS: Storm Water Fund (751)
Storm Water Overlay (752)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Provides funding for various engineering, design, and management services required for implementation of the San Lorenzo River flood control projects, and for federal and state mandated storm water pollution prevention programs.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 86,377	$ 92,369	$ 82,951	$ 116,989
Services, Supplies, and Other Charges	89,044	172,799	171,449	118,874
Capital Outlay	-	5,000	-	-
Debt Service	209,988	210,236	210,178	209,739
Total Expenditures	$ 385,409	$ 480,404	$ 464,578	$ 445,602

*FY 2012 Adopted Budget: $ 381,495

ACTIVITY RESOURCES Fees for services and other miscellaneous revenues.

PERSONNEL FUNDED:	2011	2012	2013
Administrative Assistant I/II	0.05	0.05	0.04
Assistant Director of Public Works/City Engineer	0.10	0.10	0.10
Director of Public Works	0.05	0.05	0.05
Management Analyst	0.35	0.35	0.35
Public Works Operations Manager	0.10	0.10	0.10
Urban Forester	0.08	0.08	0.08
Total Personnel Funded	0.73	0.73	0.72

Sums may have discrepancies due to rounding

CAPITAL PROJECTS

PUBLIC WORKS
Enterprise Funds

FUNDS: Storm Water, Storm Water Overlay

Fund	Project Number	PROJECT TITLE:	2012 Estimated Actual		2013 Adopted Budget
STORM WATER FUND PROJECTS IN FY 2013-2015 CAPITAL IMPROVEMENT PROGRAM					
Stormwater Capital Projects Completed:					
751	c400033	Clean Beaches/Wet Wells - Phase II	$ 405		$ -
		Total Capital Projects Completed	405		-
Stormwater Capital Projects Fund 751:					
751	c401313	Branciforte Creek Channel Repair	-		50,000
		Total Capital Projects	-		50,000
Stormwater Overlay Capital Projects Fund 752:					
752	c409512	San Lorenzo River Flood Control Pump	877,194	*	-
752	c401314	San Lorenzo River Levee Storm Drain	-		150,000
752	c401207	San Lorenzo River Pump Station #2	294,000	*	-
		Total Capital Projects	1,171,194		150,000
		Total Storm Water Fund Projects in FY 2013-2015 CIP	1,171,194		200,000
Stormwater Noncapital Projects Fund 751:					
751	m409513	San Lorenzo River Flood Control Pump Stn Repairs	30,000		-
751	m409504	San Lorenzo River System Maintenance	117,500	*	100,000
		Total Noncapital Projects	147,500		100,000
Stormwater Overlay Noncapital Projects Fund 752:					
752	m409505	San Lorenzo River System Maintenance	57,500	*	75,000
752	m409514	San Lorenzo River Flood Control Pump	30,000		60,000
		Total Noncapital projects	87,500		135,000
		PROJECTS TOTAL	$ 1,406,599		$ 435,000

* Prior year funding to be carried forward into FY 2013

Sums may have discrepancies due to rounding

DEPARTMENT by Fund

PUBLIC WORKS
INTERNAL SERVICE FUND

DESCRIPTION:

Summary of Public Works Activities within Internal Service Funds.

		2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
EXPENDITURES BY CHARACTER:					
Personnel Services		$ 874,581	$ 899,214	$ 818,634	$ 978,158
Services, Supplies, and Other Charges		2,092,521	2,358,908	2,231,553	2,239,737
Capital Outlay		3,852	38,800	27,613	78,000
Total Expenditures		$ 2,970,953	$ 3,296,922	$ 3,077,800	$ 3,295,895
*FY 2012 Adopted Budget:			$ 2,976,922		
EXPENDITURES BY ACTIVITY:					
Mechanical Maintenance	7831	$ 2,957,670	$ 3,268,672	$ 2,947,550	$ 3,083,668
Communications	7832	9,817	28,250	13,225	22,625
Employee Commute Van	7833	3,466	-	10,196	44,754
Pool Vehicles	7836	-	-	36,728	72,685
City Schools	7837	-	-	70,101	72,163
Total Internal Service Fund Expenditures		$ 2,970,953	$ 3,296,922	$ 3,077,800	$ 3,295,895
RESOURCES BY FUND:					
Internal Service Funds		$ 2,970,953	$ 3,296,922	$ 3,077,800	$ 3,295,895
Total Resources		$ 2,970,953	$ 3,296,922	$ 3,077,800	$ 3,295,895
PROJECT EXPENDITURES				$ -	$ -
			2011	**2012**	**2013**
TOTAL PERSONNEL FUNDED			9.55	9.55	10.55

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

MECHANICAL MAINTENANCE

ACTIVITY NUMBER: 7831
FUND: Equipment Operations Fund (811)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Responsible for furnishing maintenance services for City-owned vehicles and mechanical equipment. This activity is supported through vehicle maintenance charges to user departments.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Personnel Services	$ 874,581	$ 899,214	$ 818,634	$ 978,158
Services, Supplies, and Other Charges	2,079,237	2,340,658	2,101,303	2,105,510
Capital Outlay	3,852	28,800	27,613	-
Total Expenditures	$ 2,957,670	$ 3,268,672	$ 2,947,550	$ 3,083,668

*FY 2012 Adopted Budget: $ 2,948,672

ACTIVITY RESOURCES Charges to other funds.

PERSONNEL FUNDED:	2011	2012	2013
Account Clerk II	1.00	1.00	1.00
Director of Public Works	0.05	0.05	0.05
Equipment Mechanic I/II	6.00	6.00	6.00
Equipment Service Worker	-	-	1.00
Garage Service Supervisor	1.00	1.00	1.00
Lead Equipment Mechanic	1.00	1.00	1.00
Management Analyst	0.20	0.20	0.20
Public Works Operations Manager	0.30	0.30	0.30
Total Personnel Funded	9.55	9.55	10.55

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

COMMUNICATIONS

ACTIVITY NUMBER: 7832
FUND: Equipment Operations Fund (811)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

Plans, coordinates and manages radio communications systems for all City departments. Responsibilities include administration of the equipment maintenance contract, reassignment of equipment from one department to another and review of the compatibility of new radio purchases with existing systems in the City.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ 9,817	$ 18,250	$ 13,225	$ 12,625
Capital Outlay	-	10,000	-	10,000
Total Expenditures	$ 9,817	$ 28,250	$ 13,225	$ 22,625

*FY 2012 Adopted Budget: $ 28,250

ACTIVITY RESOURCES Charges to other funds.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

EMPLOYEE COMMUTE VAN

ACTIVITY NUMBER: 7833
FUND: Equipment Operations Fund (811)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

A grant provided by the Monterey Bay Unified Air Pollution Control District was used to purchase an employee commute van and a number of City employees have formed a van pool and pay the costs for the operation and maintenance of the van in an effort to reduce pollution and traffic.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ 3,466	$ -	$ 10,196	$ 10,754
Capital Outlay	-	-	-	34,000
Total Expenditures	$ 3,466	$ -	$ 10,196	$ 44,754

*FY 2012 Adopted Budget: $ -

ACTIVITY RESOURCES Charges to employees

In FY 2011, accounting procedures were changed so that $3,800 in FY 2011 Estimated Actual and $3,800 in the FY 2012 Adopted Budget are offset by equal negative charges in an expenditure account, previously in a separate revenue account, showing a net of zero in the Services, Supplies, and Other Charges expense category effective in FY 2012.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

POOL VEHICLES

ACTIVITY NUMBER: 7836
FUND: Equipment Operations Fund (811)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

This activity accounts for costs associated with pool vehicles.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ -	$ -	$ 36,728	$ 38,685
Capital Outlay	-	-	-	34,000
Total Expenditures	$ -	$ -	$ 36,728	$ 72,685

*FY 2012 Adopted Budget: $ -

ACTIVITY RESOURCES Charges to other funds.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding

ACTIVITY SUMMARY

CITY SCHOOLS

ACTIVITY NUMBER: 7837
FUND: Equipment Operations Fund (811)

DEPARTMENT: Public Works
FUNCTION: Public Works

ACTIVITY DESCRIPTION:

The City has a cooperative agreement to provide fuel to Santa Cruz City Schools. This activity accounts for the costs and payments from City Schools for the fuel.

EXPENDITURES BY CHARACTER:	2011 Actual	2012 Amended Budget*	2012 Estimated Actual	2013 Adopted Budget
Services, Supplies, and Other Charges	$ -	$ -	$ 70,101	$ 72,163
Total Expenditures	$ -	$ -	$ 70,101	$ 72,163

*FY 2012 Adopted Budget: $ -

ACTIVITY RESOURCES Charges to other agencies.

PERSONNEL FUNDED:	2011	2012	2013
None	-	-	-

Sums may have discrepancies due to rounding