Public Works Department

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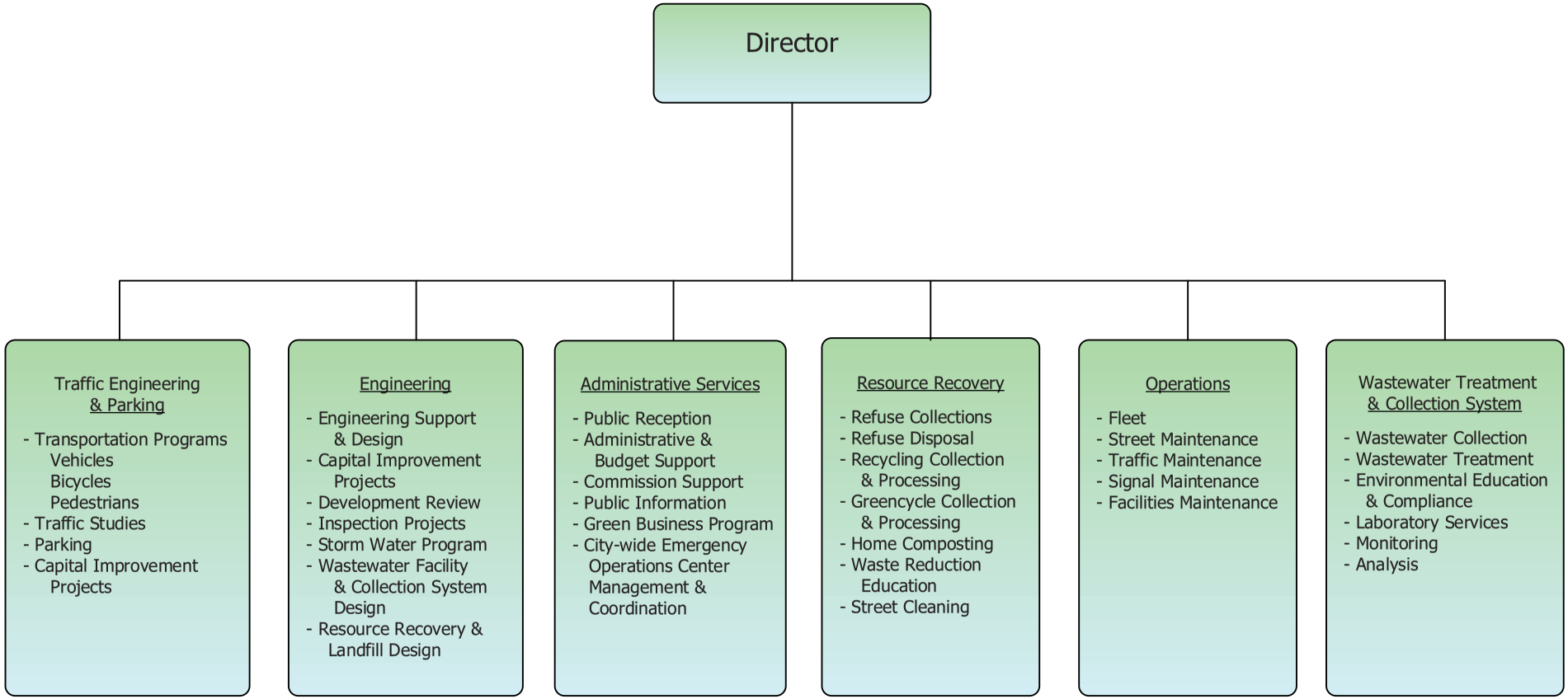

DEPARTMENT DESCRIPTION

The Public Works Department administers the City's public works activities, including street maintenance, wastewater collection and treatment, refuse collection and disposal, recycling collection and processing, street sweeping, traffic and parking management and maintenance, storm water collection and pollution prevention, fleet maintenance, facilities maintenance, and provides professional engineering services to City projects as needed.

Operations

Operations is comprised of four divisions that are responsible for management, inspection, repair and maintenance of major field infrastructure and facilities within the Public Works Department. The following is a brief description of each division's core functions and duties.

Right-of-Way (Streets) Maintenance

This division maintains and repairs the city street surfaces, curbs, gutters, and storm drainage systems. They assist with and may construct minor street projects; additionally they provide service to other enterprise funded departments for water and sewer utility trench resurfacing projects.

Traffic Maintenance

This division maintains the City's nearly 2,000 City-owned streetlights, 41 City-owned traffic signals as well as maintenance of pavement markings, signing and traffic calming devices.

Fleet Maintenance

This division plans, coordinates and manages the ongoing operation and maintenance of the City's fleet. As well as the review, recommendation and administration of the fleet replacement program to include the reassignment of equipment from one department to another.

Facilities Maintenance

This division maintains City-owned buildings and structures in good working order to comply with mandated guidelines using environmentally friendly products. Our goal is to evaluate, recommend and repair City facilities so that they are functioning efficiently as possible while providing all City departments with quick and efficient service to enable them to work in a safe, comfortable atmosphere.

FY 2013 ACCOMPLISHMENTS

- Retrofitted 873 additional city owned cobra head streetlights to LED lighting utilizing a combination of PG&E on bill financing and Community development Block Grant funding. The completion of this project has brought our total converted LED street lights to 1,198 over half way to our 100% goal.
- Operations staff is in the final phase of analyzing the results of a comprehensive facility needs assessment to determine baseline of existing facility conditions and building deficiencies that was conducted in late April 2013. This study analyzes 24 general fund

City Council Strategic Plan and Three-Year Goals

1. Enhance Environmental Sustainability and Resources
2. Enhance Community Safety
3. Promote Economic Vitality and Retain and Attract Businesses and Jobs
4. Maintain Fiscal Stability and Sustainability
5. Improve and Maintain the Infrastructure
6. Enhance Community Engagement and Outreach (new)

FY 2013 ACCOMPLISHMENTS (continued)

facilities to establish priorities for short and long-term facility issues and establish capital budget recommendations for facility improvements.

FY 2014 GOALS

- Implement findings and projects identified in the comprehensive facility needs assessment with an emphasis on public safety and incorporate as many energy efficiency projects as possible.
- Assess alternative funding sources to complete the City's streetlight LED retrofitting program.
- Peruse grant funding to replace inefficient fossil fuel vehicles with alternative fuel efficient units like electric or hybrid vehicles
- Continue to improve residential streets with Measure H funding

Engineering and Transportation Divisions

Three Year Strategic Plan Goal

Enhance Environmental Sustainability and Resources, Enhance Community Safety, Attract and Retain Businesses and Jobs, Achieve Financial Stability and Sustainability, Improve and Maintain the Infrastructure and Facilities.

FY 2013 ACCOMPLISHMENTS

- Completed the design for the Arana Gulch Multi-use Trails.
- Completed the design and construction of the City Hall and Police Department Parking Lot solar photovoltaic projects that include storm water quality and surface improvements.
- Completed the Highway 1/9 Environmental Review process.
- Acquired various transportation grants to fund a Bike/Pedestrian Multi-use trail, Traffic Safety and Safe Routes to School projects.
- Completed the Gault School Safe Routes to School Safety project.
- Completed the Chestnut Street Extension Slope and Path Stabilization project
- Completed the environmental review process for the Murray Street Bridge Seismic Retrofit project and moved into easement acquisition and final design.
- Completed the Soquel Ave-River St South-Front Street "Cold-in-Place" pavement rehabilitation project.
- Completed the Spring 2012 and initiated the Spring 2013 Cape Seal Programs.
- Initiated the preliminary engineering and environmental review for the Branciforte Creek Bike and Pedestrian Bridge and Path.
- Completed the grant funding and design of the Soquel/Park Way Left-Turn Lane project.
- Completed Phase 1 of the West Cliff Multi-use Path Paving project.
- Initiated Electric Vehicle Charging Stations at Downtown and City Hall parking lots.
- Completed the Sunnyside Avenue Sewer project.

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FY 2013 ACCOMPLISHMENTS (continued)

- Completed the Ocean Street Sewer Reconstruction project.
- Completed the 911 Sewer replacement and Stroke Center demolition.
- Completed and initiated several Wastewater Treatment Facility projects.
- Completed various components on the Warriors Arena development process.
- Completed Paid Parking improvements at the River/Front garage.
- Completed Restroom improvements at the Cedar/Locust garage.
- Revised and lowered the Traffic Impact Fee based on the General Plan Update.

FY 2014 GOALS: Transportation

- Complete the Arana Gulch Multi-use trail construction.
- Complete the Highway 1/9 right-of-way acquisition and design.
- Complete the Highway 1 Bridge Replacement Project Development Process.
- Continue the Measure H and grant funded paving programs.
- Approve design concept and initiate final design for the Bay High Intersection Improvements that may include a roundabout.
- Complete design of Wharf Roundabout and initiate project contingent on railroad approval.
- Complete the plans and specification for the Branciforte Creek Bike and Pedestrian Bridge and Path.
- Initiate MB Sanctuary Scenic/Rail Trail Environmental Review for Segment 7.
- Complete the Streetlight LED Conversion program.
- Design and construct the Westlake School Safe Routes to School project.
- Construct the Soquel/Park Way Left-Turn lane project.
- Construct the SLR Trestle Bridge Connections project.
- Initiate the Ocean Street beautification project.
- Initiate studies and designs for various intersection and crossing improvement projects.
- Implement the Corporation Yard Main Building Seismic retrofit and other City Facility maintenance projects.
- Complete the design of the Mission Hill Utility Undergrounding project.
- Complete design and construction of various sanitary sewer collection and treatment facility improvements.
- Complete the design of the Clean Beach Initiative – Cowell Beach storm water quality improvements and other flood control projects.
- Complete design of the third refuse lined cell at the Landfill.

Wastewater Operations

The Wastewater division is responsible for the operation and maintenance of a regional wastewater treatment and disposal facility and the City's subsurface storm water and wastewater systems. It also provides inspection, sampling, public education, and monitoring

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Wastewater Operations (continued
of business and industrial establishments to limit discharge of harmful constituents into the sanitary wastewater system and storm drain system

FY 2013 ACCOMPLISHMENTS

- Completed facility outside lighting to energy efficient LED lighting.
- Cleaned digesters #2 and #3 including replacement of all major mechanical components for this process system.
- Starting multi-million dollar retrofit project for the facility's dewatering centrifuges. Upgrade will make system more energy efficient and extend equipment life.
- Near completion of equipment installation to receive and process Scotts Valley's wastewater facility's waste sludge. Receiving waste sludge will allow us to generate electricity from the methane gas produced.
- Refurbishing beach vault stairs and handrails for facility's beach outfall vault.
- Completed facility's fire alarm upgrades to a more reliable system.

FY 2014 GOALS

- Replace unsupported odor control equipment with latest proven technology.
- Re-design the facility's underground process water piping system.
- Replace all interior lighting with HID energy efficient components.
- Rebuild major process unit. The Dissolved Air Flotation Thickener is at end of equipment life cycle.
- Replace secondary clarifier #3 and #1 drive assembly's as they are showing signs of operational failure.

Wastewater Laboratory/Environmental Compliance Division
FY 2013 ACCOMPLISHMENTS

- Increased scope of analytical services to include performance of EPA methods by Ion Chromatography (IC) and brought in-house seven (7) types of analyses that were previously handled through contract laboratories.
- Implemented the Quality Assurance/Quality Control (QA/QC) Chemist position to enable the performance of additional sophisticated analyses and incorporate a career path into working at the laboratory.
- Implemented the Senior Environmental Compliance Inspector position as the Enforcement Officer within the program.
- Completed studies in house to characterize alum concentration, its effects and disposition through the wastewater treatment system in Santa Cruz, so as to better inform a healthy working relationship and address the needs of the Water production system at the City.

Wastewater Laboratory/Environmental Compliance Division
FY 2013 ACCOMPLISHMENTS (continued)

- Completed five years of data acquisition on the fate and transport of trace organic and pharmaceutical compounds in the wastewater stream at Santa Cruz.

FY 2014 GOALS

- Implementing more sophisticated and rapid analytical methods (molecular) and support for understanding, and alleviating the causes of the pollution induced beach closures in Santa Cruz.
- Providing storm water based enforcement response plans into the current iteration of the Enforcement Response Plan at the Environmental Compliance Program.

Wastewater Mains/Flood Control Division
FY2013 ACCOMPLISHMENTS

- Installation of new control panels at the Swift Street, Locust Garage, and Brook wood Drive Pump Stations.
- Cleaned 100% of the Downtown lower Ocean, and Beach Flats storm drainage systems.
- Achieved our goal of cleaning 75% of the City's sanitary sewer system.

FY 2014 GOALS

- Retrofit Josephine pump station including wet well piping and control system.
- Televise pipe penetrations along the San Lorenzo River to meet Army Corp requirements.
- Begin to write and review specifications for a new combination sewer cleaning truck.

Wastewater Engineering / CIP
FY 2013 ACCOMPLISHMENTS

- Completed the design for the Sunnyside Sanitary Sewer project and established an assessment district to fully fund the project.
- Completed the WWTF Gravity Thickner #2 overhaul
- Established the WWTF Strategic Maintenance Painting Program
- Completed Sedimentation Tank #5 Rehabilitation

Storm Water Engineering / CIP
FY 2013 ACCOMPLISHMENTS

- Completed various storm drain maintenance and repair projects in the SLR levee.
- Competed the Water Street Storm Drain Emergency Relocation project
- Completed the Evergreen Cemetery Drainage project
- Implemented Storm Water Quality Low-Impact Development Requirements into private development projects.

Storm Water Engineering / CIP (continued)
Three Year Strategic Plan Goal
Enhance Environmental Sustainability and Resources

- Continue to develop and implement strategies to reduce energy use.
- Continue to develop food waste to energy project.
- Continue to manage the operation and maintenance of the wastewater facility assets in a safe, cost effective manner meeting or exceeding all regulatory obligations.

Resource Recovery Operations/Refuse Fund

The Refuse Enterprise Fund collects all refuse, recycling and green waste in the city, provides street cleaning services, provides refuse disposal at the landfill, processes and markets all recyclables, green waste, wood waste, and other diverted materials, provides waste reduction and recycling outreach and education programs and materials, provides environmental compliance and engineering services for the Resource Recovery Facility, and administers the fund to collect sufficient revenues from collection and landfill customers and sale of materials to pay all costs of the fund.

FY2013 ACCOMPLISHMENTS

- Celebrated the 25th Anniversary of the City's curbside recycling collection program.
- Purchased three new automated side-loader collection trucks (one clean diesel, one hybrid, and one CNG) to run comparison tests and evaluate in order to plan future fueling options.
- Consolidated two cardboard collection routes into one, reducing greenhouse gas emissions of one truck five days a week.
- Implemented three new ordinances to reduce waste and pollution that: 1) prohibit the sale of plastic foam products in the City; 2) prohibit single-use plastic carry-out bags and requires a 10 cent fee on paper carry-out bags; 3) require that all electronic waste collected within the City be delivered to a certified recycler.
- Initiated a new "Recycle Right!" anti-contamination program by hiring a Waste Reduction Assistant to identify, educate and obtain compliance from customers who are contaminating their recycling and green waste.
- Passed all Resource Recovery Facility (RRF) site inspections with "no violations" and met all reporting and compliance requirements of local, state and federal regulatory agencies for the RRF. High quality staff work enabled us to reduce landfill surface emissions testing from quarterly to annual, resulting in huge cost and time savings.

Three Year Strategic Plan Goals:
Enhance Environmental Sustainability and Resources

- Collaborate with UCSC and other agencies to identify cost-effective options to divert food waste from landfill disposal to compost or other beneficial use.

Resource Recovery Operations/Refuse Fund

Three Year Strategic Plan Goals: (continued)

Improve and Maintain the Infrastructure

- Complete design and permitting of new lined landfill Cell 3A to enable cell construction in FY15.

1) Enhance Community Safety and 2) Enhance Environmental Sustainablity

- Cooperate with other departments to prevent illegal dumping in the City and address and support clean-up of illegal dumping. Evaluate first collaborative City-UCSC Zero Waste Move Out events for off-campus students held in June and make improvements for 2014.

Maintain Fiscal Stability and Sustainability

- Complete a review and projection of Refuse Fund revenues and costs and present a rate increase proposal to Council if needed.

Clean River, Beaches & Ocean Fund (Measure E)

Parcel tax revenues provide funding for water quality programs to prevent pollution from reaching our waterways and beaches.

FY2013 ACCOMPLISHMENTS

- Received recognition for "exemplary efforts to develop and implement an effective Storm Water Management Program and protect water quality" in an audit by the Regional Water Quality Board.
- Continued the Adopt-a-Levee program for volunteer group cleanups and placed a 4-yard refuse container on the levee for volunteer group use
- Added weekly street sweeping of the levee pathway
- Funded year-round clean-ups of the river levee and beaches by Parks employees
- Funded contract services to clean up campsites and illegal dumping in other areas that drain to waterways
- Provided funds to purchase and install additional covered trash and recycling containers on the river levee, under West Cliff trestle, and along Branciforte Creek maintenance road to reduce litter and water pollution
- Provided funds to support the Sharp Solutions medications and sharps take-back program

1) Enhance Environmental Sustainability and Resources and 2) Enhance Community Safety

- Improve Neary Lagoon Storm Drain infrastructure using State Clean Beaches grant and Measure E matching funds to reduce water pollution at Cowell's Beach
- Increase clean ups of river levee and Main/Cowell's Beaches through increased funding for Parks and contract workers

Enhance Environmental Stability and Resources

- Bring City storm water requirements into compliance with new State permit rules and implement them

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Clean River, Beaches & Ocean Fund (Measure E) (continued)
FY2014 GOALS
Three Year Strategic Plan Goals:

- Continue to implement required low-impact development (LID) rules and total maximum daily load (TMDL) monitoring

Promote Economic Vitality and Retain and Attract Businesses and Jobs

- Continue to fund and implement the City's Green Business Certification program

Storm Water and Storm Water Overlay Funds
Storm water utility fees provide funding for various engineering, design, maintenance and management services required for implementation of the San Lorenzo River flood control project (river levee and bridge improvements) and other storm water projects. A large portion of the funds collected are pledged to pay long-term debt on river levee and bridge improvement projects.

FY2013 ACCOMPLISHMENTS

- Completed and received final payment on Clean Beaches grant project for dry weather diversion at three San Lorenzo River pump stations, including installation of nine new gravity flow tideflex valves along the river
- Repaired four storm drain gravity outlets under the levee

FY2014 GOALS
Three Year Strategic Plan Goals:

1)Enhance Community Safety and 2) Improve and Maintain the Infrastructure and Facilities

- Replace five very old slide gates along the San Lorenzo River levee to improve secondary flood protection
- Videotape all SLR levee penetrations as required by US Army Corps of Engineers
- Implement annual SLR levee maintenance

City Council Strategic Plan and Three-Year Goals

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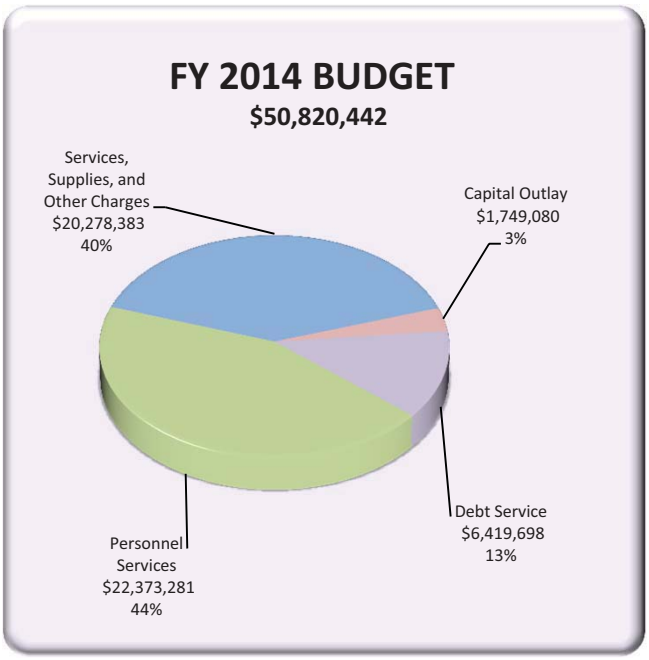
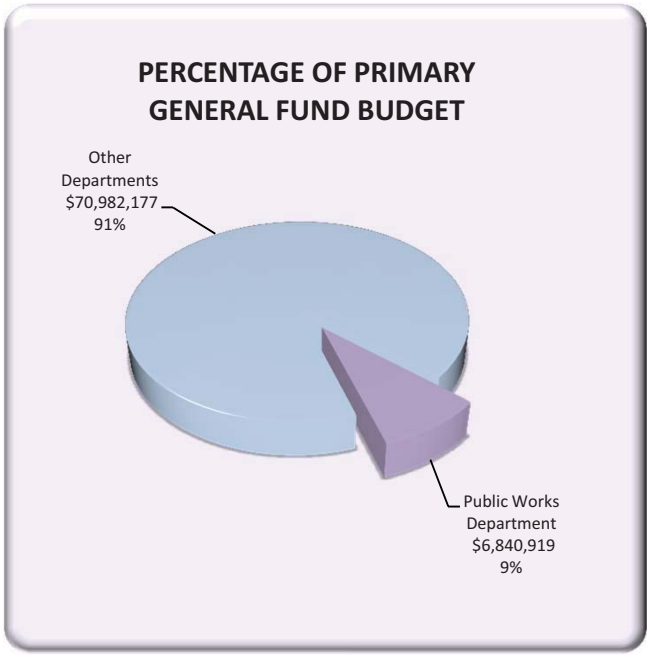
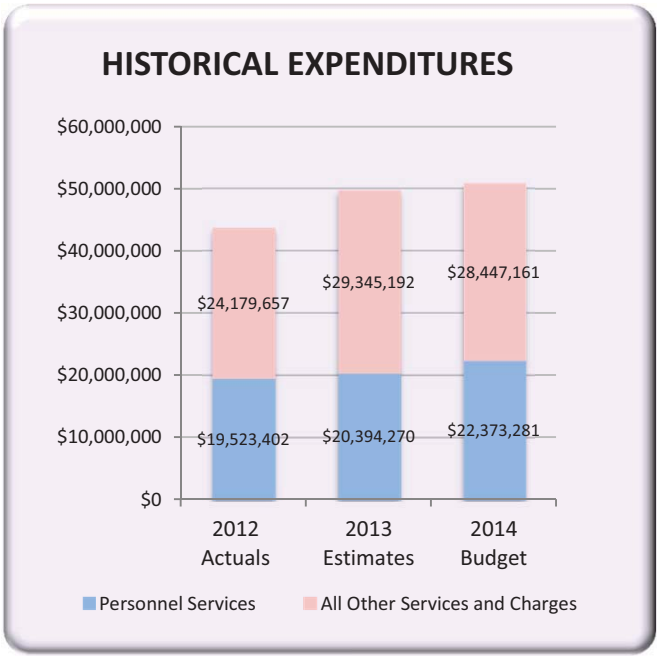
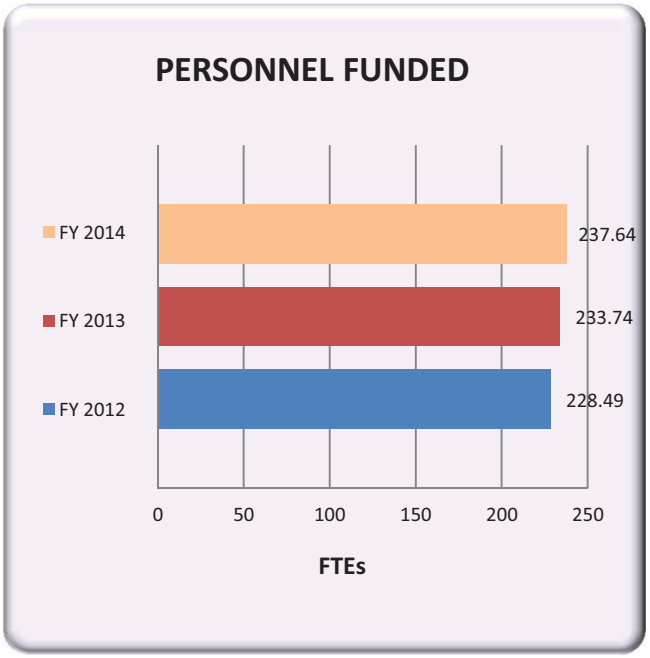
Public Works Department Spotlight









DEPARTMENT SUMMARY

		Fiscal Year* 2012 Actuals	Fiscal Year 2013 Adopted Budget	Fiscal Year 2013 Amended* Budget	Fiscal Year 2013 Estimated Actual	Fiscal Year 2014 Proposed Budget
EXPENDITURES BY CHARACTER:						
Personnel Services		19,523,402	21,456,221	21,449,522	20,394,270	22,373,281
Services, Supplies, and Other Charges		17,013,509	18,568,651	19,459,522	18,618,905	20,278,383
Capital Outlay		1,056,324	2,917,368	5,115,100	4,332,804	1,749,080
Debt Service		6,109,824	6,393,483	6,393,483	6,393,483	6,419,698
Total Expenditures		43,703,058	49,335,723	52,417,628	49,739,462	50,820,442
EXPENDITURES BY ACTIVITY:						
Public Works Administration	4101	191,383	194,957	194,957	181,584	243,869
Engineering	4102	531,980	509,895	534,590	592,986	646,256
Public Works Operations	4103	86,207	112,181	126,742	86,892	95,392
Facilities Services	4110	757,255	933,812	933,812	807,824	991,581
Street Maintenance and Sidewalk R	4210	859,503	1,095,225	1,095,225	918,448	1,120,118
Traffic Engineering	4220	280,070	382,238	686,018	320,139	520,495
Parking Services	4221	1,253,667	1,290,390	1,323,994	1,429,836	1,629,802
Traffic Maintenance	4223	603,670	580,430	592,254	565,334	615,448
Wharf Gate Operations	4226	340,149	455,263	455,263	376,940	475,430
Parking Citation and Permits Office	4229	382,467	493,000	498,930	454,070	502,528
Subtotal General Fund		5,286,351	6,047,391	6,441,785	5,734,053	6,840,919
Traffic Signal Maintenance	4224	317,534	351,644	352,354	337,469	345,466
Street Lighting	4225	415,251	441,940	441,940	441,940	481,540
Traffic Impact	4228	18,306	19,916	19,916	19,613	51,017
Clean River, Beaches & Ocean	4235	392,263	615,979	679,175	543,357	773,244
Wastewater Customer Service	7201	271,748	296,601	296,601	296,601	300,281
Wastewater Mains/Flood Control	7202	1,745,903	2,021,442	2,022,119	1,846,299	2,015,849
WastewaterTreatment Facility	7203	7,516,277	8,368,830	8,511,454	8,015,800	8,871,965
Secondary Plant Parks Mitigation	7204	351,340	385,609	390,609	395,083	414,839
Wastewater Source Control	7205	472,600	521,950	544,942	529,843	535,518
Wastewater Pump House	7206	29,970	115,600	115,600	111,000	93,000
Wastewater Admin Charges	7207	852,412	778,704	778,704	777,138	784,377
Wastewater Lab	7208	619,072	834,497	941,156	772,254	908,548
1986 Sewer Bond Debt	7241	371,145	369,699	369,699	369,699	371,324
Sewer Debt Service	7242	3,338,714	3,336,751	3,336,751	3,336,751	3,334,731
Refuse Customer Accounting	7301	369,116	402,357	402,357	402,357	406,420
Resource Recovery Collection - Cont	7302	5,169,106	5,375,987	5,402,864	4,804,166	5,695,762
Refuse Disposal	7303	4,618,812	4,663,889	4,756,884	4,691,581	4,746,167
Recycling Program - Processing	7304	1,669,762	1,822,555	1,822,555	1,704,993	1,903,587
Resource Recovery Collection - Cart	7305	2,194,216	4,306,385	6,394,871	6,312,373	2,939,154
Waste Reduction	7306	323,283	420,454	427,509	396,110	417,548
Street Cleaning	7307	509,299	531,949	531,949	507,983	604,109
Off-Street Parking	7401	3,012,394	3,371,875	3,434,189	3,352,241	3,764,734
Storm Water Management	7501	425,968	445,602	547,527	535,417	447,640

*Sums may have discrepancies due to rounding

DEPARTMENT SUMMARY

		Fiscal Year* 2012 Actuals	Fiscal Year 2013 Adopted Budget	Fiscal Year 2013 Amended* Budget	Fiscal Year 2013 Estimated Actual	Fiscal Year 2014 Proposed Budget
Storm Water Overlay Debt Service	7540	191,224	192,222	192,222	192,222	191,576
Mechanical Maintenance	7831	3,096,412	3,083,668	3,083,668	3,199,755	3,431,370
Communications	7832	9,689	22,625	22,625	11,960	20,000
Employee Commute Van	7833	6,003	44,754	10,754	3,826	3,989
Fuel Island Services	7834	83	-	-	-	-
Pool Vehicles	7836	48,611	72,685	72,685	45,609	72,577
City Schools	7837	60,193	72,163	72,163	51,969	53,191
Subtotal Other Funds		38,416,707	43,288,332	45,975,843	44,005,409	43,979,523
Total Expenditures		43,703,058	49,335,723	52,417,628	49,739,462	50,820,442
RESOURCES BY FUND						
General Fund	101	4,329,574	3,848,194	4,153,105	4,283,028	3,881,724
Gasoline Tax	221	1,716,159	1,619,266	1,619,266	1,636,464	1,801,419
Traffic Impact Fee-Beach/South of Laurel	225	46,926	50,000	50,000	-	-
Traffic Impact Fee-Citywide Fund	226	283,732	250,000	250,000	400,000	500,000
Clean River, Beaches & Ocean Tax Fund	235	621,670	621,441	621,441	621,440	627,440
Wastewater	721	16,923,991	18,929,235	18,929,235	18,049,733	18,453,285
Refuse	731	15,751,841	15,048,900	15,200,631	15,498,324	15,191,369
Parking	741	3,177,740	2,818,850	2,888,681	3,321,331	2,960,750
Storm Water	751	650,882	646,179	646,179	646,179	577,849
Storm Water Overlay	752	309,470	308,721	308,721	308,721	312,476
Equipment Operations	811	3,007,124	3,303,778	3,303,778	3,306,098	3,449,016
Total Resources		46,819,109	47,444,564	47,971,038	48,071,318	47,755,328
Net General Fund Cost		(956,777)	(2,199,197)	(2,288,679)	(1,451,025)	(2,959,195)

	FY 2012	FY 2013	FY 2014
TOTAL PERSONNEL FUNDED:	228.49	233.74	237.64

*Sums may have discrepancies due to rounding

Capital Projects

Fund	Project Number	Project Title	Fiscal Year 2013 Estimated	Fiscal Year 2014 Proposed Budget
Gas Tax Fund				
221	c401103	Bay/High Intersection Improvements	168,110	480,000
221	c401303	Beach/Cliff Traffic Signal	30,000	-
221	c400035	Beach/Pacific (Wharf) Intersection Roundabout	837,805	-
221	m409308	Bicycle Parking Program	1,000	2,000
221	m409335	Bikeway Striping and Minor Improvements	20,000	30,000
221	c401001	Branciforte Creek Bike/Pedestrian Bridge	175,000	400,000
221	m401302	Bridge Maintenance	100,000	100,000
221	c401302	Broadway/Riverside Intersection Pedestrian Improvements	-	75,000
221	c401210	Chestnut St Slip Out - Phase 2	311,551	-
221	c401013	Citywide Streetlight LED Retrofit	530,000	-
221	c401201	Citywide Streetlight LED Retrofit - Phase 3	170,337	-
221	c401113	Gault School Sidewalk Infill	528,858	-
221	c401317	Hwy 1 Aux Lanes TMP	35,982	-
221	c401112	Mission S. Extension Bike-Pedestrian Pathway	65,000	-
221	c409321	Murray Street Bridge Seismic Retrofit and Barrier Rail	10,159,507	-
221	c401104	Ocean/Broadway Intersection Study	75,000	-
221	c401202	River/River Street South Intersection Study	75,000	-
221	m401401	Riverside Ave. Bridge Decorative Light Replacement	-	100,000
221	c401105	Riverside/Second Intersection Improvements	208,831	-
221	c400058	San Lorenzo River Trestle Bridge Connections Project	600,000	-
221	c401003	Soquel/at Frederick Minor Widening	148,130	188,000
221	c400804	Soquel/Park Way Traffic Signal Improvements	801,139	205,000
221	c401402	State Route 1 Bridge Replacement	-	1,000,000
221	c400805	State Route 1/9 Intersection Improvements	5,517,039	-
221	m400819	West Cliff Drive Multi-use Path Pavement Rehabilitation	150,000	400,000
221	c401211	Westlake School Pedestrian Safety	503,100	-
		Total Gas Tax Fund	**21,211,389**	**2,980,000**
Clean Rivers, Oceans, & Beaches Fund				
235	c401414	Clean Beach Inititave - Cowell Beach	-	1,050,000
235	c401415	Downtown Parking Lot #9 LID Retrofit	-	199,130
235	c401005	Storm Drain Water Quality Improvements	174,469	50,000
		Total Clean Rivers, Oceans, & Beaches Fund	**174,469**	**1,299,130**
General Capital Improvement Fund				
311	c401319	Arana Gulch Multi Use Trail - Broadway/Brommer	3,186,476	2,000,000
311	m401101	Chestnut Street Ext. Slope Stabilization	674,296	-
311	m400029	City Street Restriping - Maintenance	50,000	50,000
311	c401308	Curtis Storm Drain - Phase 1	10,000	-
311	c401309	East Cliff Emergency Repair at Alhambra Ave	150,000	-
311	m400028	Minor Storm Drain Maintenance	99,806	50,000
311	m400027	Minor Street Maintenance	50,000	50,000
311	m400030	Minor Traffic Signal Maintenance	50,000	50,000
311	c401004	Mission Street Hill Utility Undergrounding	128,006	-

Capital Projects

Fund	Project Number	Project Title	Fiscal Year 2013 Estimated	Fiscal Year 2014 Proposed Budget
General Capital Improvement Fund				
311	c401411	Ocean Street Beautification	-	200,000
311	c401412	Pedestrian Crossing Enhancements	-	50,000
311	c401306	Pogonip Creek Sedimentation Removal	100,000	-
311	c401310	Radar Speed Feedback Signs	63,000	-
311	c401208	Riverside Ave Utility Underground Phase II	34,423	-
311	c409452	Sidewalk/Access Ramp Program	74,665	20,000
311	c401307	Trevethan Storm Drain Project - Phase 1	10,000	-
311	c401212	UCSC Smart Bike Lockers	173,700	-
311	c401008	UCSC-City Transportation Improvements & Studies	300,000	-
311	c401009	UCSC-City-Clue Public Transportation System Planning	99,040	-
311	m401402	West Cliff Stair Repair at Indicators	-	150,000
		Total General Capital Improvement Fund	**5,253,412**	**2,620,000**
Arterial Streets & Roads Fund				
317	c400809	City Arterial and Collector Street Reconstruction and Overlay	3,197,827	5,150,000
317	c400810	City Residential and Collector Street Reconstruction and Overlay	585,549	1,750,000
		Total Arterial Streets & Roads Fund	**3,783,376**	**6,900,000**
Wastewater Fund				
721	c401203	Biosolid to Energy Project	86,500	-
721	m409682	Citywide Infiltration and Inflow Elimination Program	278,910	150,000
721	m400018	Citywide Televised Sewer Inspection	46,000	40,000
721	c401406	Eastside Alley Sewer Project	-	50,000
721	m401404	Fair Ave Sewer Lining	-	500,000
721	m401403	Hagemann Aerial Sewer Rehabilitation	-	25,000
721	c401006	Jenne Street Sewer	200,000	-
721	c409669	Jesse Street Marsh	177,305	-
721	m400821	Lower Seabright Sewer Tunnel and Hagemann Ct. Sewer Inspection	90,050	-
721	m409652	Meder St. Canyon Sewer Access Road	23,505	20,000
721	m409668	Neary Lagoon Park Rehab-Maintenance	577,653	250,000
721	c401107	Ocean Street - Side Street Sewers	349,020	-
721	c401108	Ocean Street Sewer	979,974	-
721	c401315	San Lorenzo River Sanitary Sewer Siphon	675,000	50,000
721	m400807	Sewer Pipe Lining/Root Intrusion (Annual)	207,364	150,000
721	m409651	Sewer Systems Improvements	150,000	200,000
721	m409695	Street Reconstruction	149,398	75,000
721	c400903	Stroke / 911 Center Sewer Replacement	8,763	-
721	m400823	Sunnyside Sewer	507,569	-
721	m401201	Wastewater Treatment Facility Centrifuge Rebuild	1,992,000	-
721	m401303	Wastewater Treatment Facility Secondary Clarifier Repairs	70,000	125,000
721	m400068	Wastewater Treatment Plant Digester Cleaning	377,033	-
721	m409659	Wastewater Treatment Plant Equipment Replacement	1,293,285	985,000
721	c401407	WWTF Water Piping Rehabilitation	-	100,000

Capital Projects

Fund	Project Number	Project Title	Fiscal Year 2013 Estimated	Fiscal Year 2014 Proposed Budget
		Total Wastewater Fund	**8,239,329**	**2,720,000**
Refuse Fund				
731	c401316	City-owned Trash Enclosure Maintenance	25,000	25,000
731	c401312	Dimeo Lane Paving and Storm Drain	150,000	-
731	m401006	Employee Modular Building Maintenance	30,000	30,000
731	c401204	Food Waste Collection and Conversion	77,654	-
731	c400046	Landfill Design/Construction	607,441	-
731	m400019	Leachate Line Maintenance	15,000	15,000
731	m400066	Recycling Building/Yard-Maintenance	50,000	50,000
731	c401205	Recycling Center Dust Control	49,000	-
731	m400020	Resource Recovery Facility - Maintenance	200,000	200,000
731	m409612	Water & Gas Systems Maintenance	50,000	50,000
		Total Refuse Fund	**1,254,095**	**370,000**
Parking Fund				
741	c401106	Downtown Parking Facility Security Cameras	5,294	-
741	c401109	Electric Vehicle Charging Stations	88,597	-
741	m400912	Locust & Soquel Garage Lighting Maintenance	17,540	-
741	c401206	Locust Garage Elevator Maintenance	18,963	-
741	m400069	Locust Garage Restroom - Maintenance	158,019	-
741	c400007	Lot 7, Front/Cathcart Reconstruction	605,270	-
741	m409361	Minor Lot Maintenance	141,000	150,000
741	c400818	Parking Garage & Surface Lot Paid Parking Conversion	363,916	-
741	c401311	River-Front Parking Structure Improvements	248,000	150,000
741	m401007	Soquel/Front Garage Painting	153,070	-
		Total Parking Fund	**1,799,669**	**300,000**
Storm Water Fund				
751	c401313	Branciforte Creek Channel Repair and Maintenance	50,000	50,000
751	m409504	San Lorenzo River System Maintenance	100,000	100,000
		Total Storm Water Fund	**150,000**	**150,000**
Storm Water Overlay Fund				
752	m409514	San Lorenzo River Flood Control Pump Station Repairs	67,364	60,000
752	c401314	San Lorenzo River Levee Storm Drain Maintenance	150,000	-
752	c401207	San Lorenzo River Pump Station #2	135,741	-
752	m409505	San Lorenzo River System Maintenance	75,000	75,000
752	c409512	SLR Flood Control Restoration and Beautification Project	713,788	-
		Total Storm Water Overlay Fund	**1,141,893**	**135,000**
		Total Public Works Projects	**43,007,632**	**17,474,130**

Activity Number: 4101
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Responsible for the overall administration and direction of the various public works activities. Provides staff support to Transportation and Public Works Commission and Downtown Commission. Administers refuse, wastewater, storm water, and parking enterprise funds. Develops and implements City policy guiding maintenance of public roads, bridges, and other infrastructure.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	147,506	152,437	152,437	150,708	202,519
Services, Supplies, and Other Charges	43,878	42,520	42,520	30,876	41,350
Total Expenditures	191,383	194,957	194,957	181,584	243,869
ACTIVITY RESOURCES:					
Grants	36,187	-	9,000	9,000	-
Charges for Services	19,498	18,258	18,258	18,258	18,258
Total Resources	55,685	18,258	27,258	27,258	18,258

*Sums may have discrepancies due to rounding

Activity Number: 4102
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Develops and manages the department's Capital Improvement Program. Provides professional engineering design, construction contract administration, and contractor controlled services for the Public Works Department and other City departments for the Capital Improvement Program. Provides private development review and approval for City-wide development as it relates to the public right-of-way and utility services, including staff support to Planning Commission and Zoning Board and related duties. Furnishes engineering consultation to other City departments, other agencies, private developers, private engineers, contractors, and the general public. Provides inspections services for the City and City-related projects.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	439,713	392,871	392,871	446,402	469,950
Services, Supplies, and Other Charges	90,255	117,024	141,719	146,584	163,806
Capital Outlay	2,012	-	-	-	12,500
Total Expenditures	531,980	509,895	534,590	592,986	646,256
ACTIVITY RESOURCES:					
Licenses and Permits	98,669	88,500	88,500	87,700	88,100
Charges for Services	57,918	53,000	53,000	61,450	73,650
Total Resources	156,587	141,500	141,500	149,150	161,750

*Sums may have discrepancies due to rounding

Activity Number: 4103
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Responsible for management of street maintenance and sidewalk repair, flood control, traffic maintenance, traffic signals and street lights, fleet maintenance and facilities maintenance, and the corporation yard.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	67,565	90,641	105,202	66,310	69,959
Services, Supplies, and Other Charges	18,642	21,540	21,540	20,582	25,433
Total Expenditures	86,207	112,181	126,742	86,892	95,392
ACTIVITY RESOURCES:					
Grants	-	-	14,561	-	-
Total Resources	-	-	14,561	-	-

*Sums may have discrepancies due to rounding

Activity Number: 4110
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

This activity provides custodial and cleaning services, facility maintenance, and minor construction for city facilities.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	400,457	517,441	517,441	427,531	519,801
Services, Supplies, and Other Charges	356,797	416,371	416,371	380,293	471,780
Total Expenditures	757,255	933,812	933,812	807,824	991,581
ACTIVITY RESOURCES:					
Charges for Services	114,446	108,216	108,216	108,216	108,216
Total Resources	114,446	108,216	108,216	108,216	108,216

*Sums may have discrepancies due to rounding

Street Maintenance and Sidewalk Repair

Activity Number: 4210
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Maintains the City's street surfaces, curbs, gutters, surface storm drainage system, San Lorenzo River and Branciforte Creek flood control. May repair sidewalks, curbs, and gutters adjacent to City-owned properties to reduce the City liability and protect the public from hazards.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	445,818	633,192	633,192	483,829	644,259
Services, Supplies, and Other Charges	363,566	462,033	462,033	434,619	465,859
Capital Outlay	50,118	-	-	-	10,000
Total Expenditures	859,503	1,095,225	1,095,225	918,448	1,120,118
ACTIVITY RESOURCES:					
Charges for Services	930	-	-	4,126	2,800
Total Resources	930	-	-	4,126	2,800

*Sums may have discrepancies due to rounding

Activity Number: 4220
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides administration and engineering for all parking control and traffic management programs and projects. Coordinates bicycle/pedestrian and alternative transportation programs and facilities. Responsible for staffing of the Downtown Commission and assists with staffing the Transportation and Public Works Commission. Provides professional engineering design of capital improvement projects relating to traffic and parking. Provides private development review as it relates to traffic and parking.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	217,626	252,475	252,475	236,620	355,133
Services, Supplies, and Other Charges	61,264	129,763	433,543	83,519	165,362
Capital Outlay	1,181	-	-	-	-
Total Expenditures	280,070	382,238	686,018	320,139	520,495
ACTIVITY RESOURCES:					
Grants	-	-	281,350	281,350	31,000
Total Resources	-	-	281,350	281,350	31,000

*Sums may have discrepancies due to rounding

Activity Number: 4221
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for all parking control and enforcement in the City, including patrol of metered and timed parking spaces, lots, garages, and residential parking permit areas. Provides installation, maintenance, and repairs of parking meters, gates, and pay equipment; collects monies from meters and pay stations; cleans and maintains parking lots (Maintenance of downtown parking district lots and equipment is funded in Activity 7401-Off Street Parking).

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,066,314	1,074,763	1,044,003	1,145,396	1,116,639
Services, Supplies, and Other Charges	179,377	215,627	248,491	284,440	316,513
Capital Outlay	7,976	-	31,500	-	196,650
Total Expenditures	1,253,667	1,290,390	1,323,994	1,429,836	1,629,802

*Sums may have discrepancies due to rounding

Activity Number: 4223
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Installs and maintains traffic and parking painting, signing, and traffic management devices. Provides supervision of traffic signal and street lighting.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	395,852	420,202	428,202	415,784	461,931
Services, Supplies, and Other Charges	148,992	160,228	164,052	149,550	153,517
Capital Outlay	58,826	-	-	-	-
Total Expenditures	603,670	580,430	592,254	565,334	615,448

*Sums may have discrepancies due to rounding

Traffic Signal Maintenance

Activity Number: 4224
Fund(s): Gasoline Tax (221)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of City-owned traffic signals.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	146,171	166,285	166,285	160,549	162,809
Services, Supplies, and Other Charges	171,363	185,359	186,069	176,920	182,657
Total Expenditures	317,534	351,644	352,354	337,469	345,466

*Sums may have discrepancies due to rounding

Activity Number: 4225
Fund(s): Gasoline Tax (221)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of approximately 1,800 City-owned streetlights. Funds maintenance contracts and power costs for approximately 1,200 PG&E-owned lights.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	415,251	416,940	416,940	416,940	456,540
Debt Service	-	25,000	25,000	25,000	25,000
Total Expenditures	415,251	441,940	441,940	441,940	481,540

*Sums may have discrepancies due to rounding

Wharf Gate Operations

Activity Number: 4226
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for operation and maintenance of the attended parking gate at the Municipal Wharf, as well as permit parking, special event and promotional parking programs on the Wharf.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	304,993	397,957	367,957	319,804	395,126
Services, Supplies, and Other Charges	34,238	57,306	57,306	57,136	76,604
Capital Outlay	918	-	30,000	-	3,700
Total Expenditures	340,149	455,263	455,263	376,940	475,430
ACTIVITY RESOURCES:					
Charges for Services	1,022,840	900,000	900,000	950,000	950,000
Rents, & Misc Revenues	50,514	40,000	40,000	40,000	40,000
Total Resources	1,073,354	940,000	940,000	990,000	990,000

*Sums may have discrepancies due to rounding

Activity Number: 4228
Fund(s): Traffic Impact Fee-Citywide Fund (226)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Citywide traffic impact fees are charged on all land use and construction permits that create a notable traffic impact, in order to provide funds to design, administer, acquire right-of-way, and construct planned traffic improvement projects.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	18,306	19,916	19,916	19,613	51,017
Total Expenditures	18,306	19,916	19,916	19,613	51,017

*Sums may have discrepancies due to rounding

Parking Citation and Permits Office

Activity Number: 4229
Fund(s): General Fund (101)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Accepts and processes payments for parking citations; administers requests for hearings on citations and claims for unpaid citations; administers residential and garage parking permits.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	273,952	304,346	304,346	286,737	309,764
Services, Supplies, and Other Charges	107,952	188,654	194,584	167,333	192,764
Capital Outlay	562	-	-	-	-
Total Expenditures	382,467	493,000	498,930	454,070	502,528
ACTIVITY RESOURCES:					
Charges for Services	7,370	7,000	7,000	7,000	7,000
Total Resources	7,370	7,000	7,000	7,000	7,000

*Sums may have discrepancies due to rounding

Activity Number: 4235
Fund(s): Clean River, Beaches & Ocean Tax Fund (235)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides funding for water quality programs to prevent pollution from reaching our waterways and beaches.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	63,153	141,261	141,261	131,417	190,944
Services, Supplies, and Other Charges	264,918	474,718	537,914	411,940	555,300
Capital Outlay	64,192	-	-	-	27,000
Total Expenditures	392,263	615,979	679,175	543,357	773,244

*Sums may have discrepancies due to rounding

Wastewater Customer Service

Activity Number: 7201
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Funds wastewater share of the City Water Department customer service operation, which handles billing and accounting for wastewater service, as well as start-up and ending service, customer complaints, and providing information to the public.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	271,748	296,601	296,601	296,601	300,281
Total Expenditures	271,748	296,601	296,601	296,601	300,281

*Sums may have discrepancies due to rounding

Wastewater Mains/Flood Control

Activity Number: 7202
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of the City's subsurface storm water and wastewater systems. This includes maintenance and repair of catch basins, pumps, and City-wide pump station facilities, collection lines and structures in the wastewater and subsurface storm water systems.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,238,603	1,471,865	1,471,865	1,296,214	1,515,045
Services, Supplies, and Other Charges	441,713	447,530	448,207	448,548	500,804
Capital Outlay	30,378	102,047	102,047	101,537	-
Debt Service	35,209	-	-	-	-
Total Expenditures	1,745,903	2,021,442	2,022,119	1,846,299	2,015,849
ACTIVITY RESOURCES:					
Charges for Services	175	-	-	-	-
Total Resources	175	-	-	-	-

*Sums may have discrepancies due to rounding

Activity Number: 7203
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the operation, monitoring and maintenance of a regional wastewater treatment and disposal facility. Wastewater treatment and ocean outfall disposal is provided for the City of Santa Cruz and the Santa Cruz County Sanitation District (Live Oak, Capitola, Soquel and Aptos). Septage disposal is provided for the County of Santa Cruz. Disposal of the City of Scotts Valley's Wastewater Treatment Plant effluent is provided through the City of Santa Cruz Wastewater Treatment Facility Outfall.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	3,396,193	3,753,634	3,753,634	3,408,230	3,911,767
Services, Supplies, and Other Charges	3,999,442	4,311,296	4,402,382	4,248,303	4,450,398
Capital Outlay	120,642	303,900	355,438	359,267	509,800
Total Expenditures	7,516,277	8,368,830	8,511,454	8,015,800	8,871,965
ACTIVITY RESOURCES:					
Charges for Services	3,485	14,000	14,000	20,000	20,000
Total Resources	3,485	14,000	14,000	20,000	20,000

*Sums may have discrepancies due to rounding

Secondary Plant Parks Mitigation

Activity Number: 7204
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of Neary Lagoon Park and mitigation areas for construction of Wastewater Plant Secondary Facilities.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	274,840	293,898	293,898	295,933	305,074
Services, Supplies, and Other Charges	76,500	91,711	96,711	99,150	109,765
Total Expenditures	351,340	385,609	390,609	395,083	414,839

*Sums may have discrepancies due to rounding

Activity Number: 7205
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides inspection, sampling, public education, and monitoring of business and industrial establishments to limit discharge of harmful constituents into the sanitary wastewater system and storm drain system. Issues wastewater and groundwater discharge permits to industrial dischargers. Issues citations and levies fines for code violations. This program is a requirement of the State of California and the U.S. Environmental Protection Agency.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	333,954	391,239	391,239	383,776	388,361
Services, Supplies, and Other Charges	84,502	119,211	121,086	114,567	144,157
Capital Outlay	54,144	11,500	32,617	31,500	3,000
Total Expenditures	472,600	521,950	544,942	529,843	535,518

*Sums may have discrepancies due to rounding

Wastewater Pump House

Activity Number: 7206
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the operation and maintenance of the influent sewage pumping station at the Wastewater Treatment Facility.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	29,970	55,600	55,600	51,000	58,000
Capital Outlay	-	60,000	60,000	60,000	35,000
Total Expenditures	29,970	115,600	115,600	111,000	93,000

*Sums may have discrepancies due to rounding

Wastewater Admin Charges

Activity Number: 7207
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Accounts for administrative service charges for the wastewater fund.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	852,412	778,704	778,704	777,138	784,377
Total Expenditures	852,412	778,704	778,704	777,138	784,377

*Sums may have discrepancies due to rounding

Activity Number: 7208
Fund(s): Wastewater (721)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides analytical, monitoring and consultative services for the City's sewer, storm water and related environmental analyses, including Pretreatment, Collection, and Operations, and discharge from the treatment facility. Compiles, reviews, and reports data for facility permit and treatment processes. Provides contract lab services to other departments and local agencies upon request.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	332,768	395,889	395,889	306,879	398,179
Services, Supplies, and Other Charges	286,304	428,608	528,516	445,375	450,369
Capital Outlay	-	10,000	16,751	20,000	60,000
Total Expenditures	619,072	834,497	941,156	772,254	908,548

*Sums may have discrepancies due to rounding

Refuse Customer Accounting

Activity Number: 7301
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Funds refuse share of the City Water Department Customer Service operation, which handles billing and accounting for refuse services, as well as start-up and ending refuse and recycling service, customer complaints, and providing information to the public.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Services, Supplies, and Other Charges	369,116	402,357	402,357	402,357	406,420
Total Expenditures	369,116	402,357	402,357	402,357	406,420

*Sums may have discrepancies due to rounding

Resource Recovery Collection - Container

Activity Number: 7302
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Responsible for collection of refuse, recycling, and organic materials from customers using large containers. Also includes Refuse Fund administrative costs.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	2,542,304	2,710,820	2,710,820	2,683,804	2,757,426
Services, Supplies, and Other Charges	1,743,386	1,811,105	1,837,982	1,810,385	2,083,674
Capital Outlay	500,812	544,085	544,085	-	549,685
Debt Service	382,604	309,977	309,977	309,977	304,977
Total Expenditures	5,169,106	5,375,987	5,402,864	4,804,166	5,695,762

*Sums may have discrepancies due to rounding

Activity Number: 7303
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Maintains and operates the sanitary landfill at the Resource Recovery Facility (RRF) for use by the City refuse operation and private individuals and businesses from the City. Diverts and processes greenwaste and construction and demolition debris. Ensures that the landfill meets all local, state, and federal regulatory requirements. Operates and performs field maintenance on equipment used at the landfill. Funds the Household Hazardous Waste Drop-Off site through a contract with the County.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,931,612	2,025,608	2,025,608	2,024,694	2,067,110
Services, Supplies, and Other Charges	1,622,858	1,774,985	1,867,980	1,803,591	1,779,229
Capital Outlay	122,683	-	-	-	34,000
Debt Service	941,660	863,296	863,296	863,296	865,828
Total Expenditures	4,618,812	4,663,889	4,756,884	4,691,581	4,746,167

*Sums may have discrepancies due to rounding

Recycling Program - Processing

Activity Number: 7304
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Operates and maintains the recycling drop-off and processing center at the City Resource Recovery Facility. Accepts, sorts, and processes recyclable items, such as newspapers, metals, glass, appliances, plastics, etc., and sells materials to commercial markets.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,024,948	1,016,634	1,016,634	1,035,990	1,018,211
Services, Supplies, and Other Charges	612,681	659,421	659,421	657,503	740,376
Capital Outlay	32,132	146,500	146,500	11,500	145,000
Total Expenditures	1,669,762	1,822,555	1,822,555	1,704,993	1,903,587

*Sums may have discrepancies due to rounding

Resource Recovery Collection - Cart

Activity Number: 7305
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Responsible for collection of refuse, recycling, and organic materials from customers using carts.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,258,956	1,199,705	1,199,705	1,193,972	1,202,726
Services, Supplies, and Other Charges	797,420	874,095	877,755	804,152	1,122,728
Capital Outlay	2,372	1,643,336	3,728,162	3,725,000	-
Debt Service	135,467	589,249	589,249	589,249	613,700
Total Expenditures	2,194,216	4,306,385	6,394,871	6,312,373	2,939,154

*Sums may have discrepancies due to rounding

Activity Number: 7306
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Promotes waste reduction to meet City and State goals through public information and education programs about solid waste source reduction, reuse, recycling, household hazardous waste disposal, composting, pollution prevention, and related areas.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	221,135	261,736	261,736	261,826	263,255
Services, Supplies, and Other Charges	102,148	158,718	165,773	134,284	154,293
Total Expenditures	323,283	420,454	427,509	396,110	417,548
ACTIVITY RESOURCES:					
Grants	14,139	15,000	16,731	18,314	16,369
Total Resources	14,139	15,000	16,731	18,314	16,369

*Sums may have discrepancies due to rounding

Activity Number: 7307
Fund(s): Refuse (731)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Responsible for the regular sweeping to remove refuse and debris from streets and bike paths within the commercial and residential areas of the City in order to reduce litter, rodents, and water pollution, and to promote safety.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	363,007	355,301	355,301	362,574	419,327
Services, Supplies, and Other Charges	136,328	176,648	176,648	145,409	184,782
Debt Service	9,964	-	-	-	-
Total Expenditures	509,299	531,949	531,949	507,983	604,109

*Sums may have discrepancies due to rounding

Activity Number: 7401
Fund(s): Parking (741)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides for the management, security, maintenance, enforcement, and collection of all parking meters, garages, and public parking lots within the Downtown Parking District. Directs and administers activities such as bicycle parking, permit programs, lot signage, etc., within the district.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	1,695,135	1,920,958	1,952,458	1,871,552	2,027,096
Services, Supplies, and Other Charges	821,422	935,367	960,181	959,139	1,110,114
Capital Outlay	650	18,000	24,000	24,000	123,995
Debt Service	495,186	497,550	497,550	497,550	503,529
Total Expenditures	3,012,394	3,371,875	3,434,189	3,352,241	3,764,734
ACTIVITY RESOURCES:					
Charges for Services	23,803	20,000	20,000	22,000	20,000
Rents, & Misc Revenues	3,377	3,000	3,000	3,000	3,000
Total Resources	27,180	23,000	23,000	25,000	23,000

*Sums may have discrepancies due to rounding

Activity Number: 7501
Fund(s): Storm Water (751)
Department: Public Works

ACTIVITY SUMMARY

Activity Description:

Provides funding for various engineering, design, and management services required for implementation of the San Lorenzo River flood control projects, and for federal and state mandated storm water pollution prevention programs.

	Fiscal Year 2012 Actuals	Fiscal Year 2013			Fiscal Year 2014 Proposed Budget
		Adopted Budget	Amended Budget	Estimated Actual	
EXPENDITURES BY ACTIVITY:					
Personnel Services	85,013	116,989	116,989	99,879	125,775
Services, Supplies, and Other Charges	132,304	118,874	220,799	225,799	112,832
Debt Service	208,651	209,739	209,739	209,739	209,033
Total Expenditures	425,968	445,602	547,527	535,417	447,640
ACTIVITY RESOURCES:					
Grants	70,759	74,500	74,500	74,500	-
Total Resources	70,759	74,500	74,500	74,500	-

*Sums may have discrepancies due to rounding

Public Works Department - Equipment Fund

ACTIVITY SUMMARY

		Fiscal Year 2012 Actuals	Fiscal Year 2013 Adopted Budget	Fiscal Year 2013 Amended Budget	Fiscal Year 2013 Estimated Actual	Fiscal Year 2014 Proposed Budget
EXPENDITURES BY CHARACTER:						
Personnel Services		837,507	978,158	978,158	878,247	1,024,078
Services, Supplies, and Other Charges		2,376,759	2,239,737	2,239,737	2,434,872	2,518,299
Capital Outlay		-	78,000	44,000	-	38,750
Transfers Out & Other Financing Uses		7,325	31,875	33,925	33,925	-
Total Expenditures		3,221,591	3,327,770	3,295,820	3,347,044	3,581,127
EXPENDITURES BY ACTIVITY:						
Other Financing Uses	0000	600	31,875	33,925	33,925	-
Mechanical Maintenance	7831	3,096,412	3,083,668	3,083,668	3,199,755	3,431,370
Communications	7832	9,689	22,625	22,625	11,960	20,000
Employee Commute Van	7833	6,003	44,754	10,754	3,826	3,989
Fuel Island Services	7834	83	-	-	-	-
Pool Vehicles	7836	48,611	72,685	72,685	45,609	72,577
City Schools	7837	60,193	72,163	72,163	51,969	53,191
Subtotal Other Funds		3,221,591	3,327,770	3,295,820	3,347,044	3,581,127
Total Expenditures		3,221,591	3,327,770	3,295,820	3,347,044	3,581,127
RESOURCES BY FUND						
Equipment Operations	811	3,007,512	3,305,103	3,305,103	3,307,049	3,450,016
Total Resources		3,007,512	3,305,103	3,305,103	3,307,049	3,450,016