Action Agenda
Historic Preservation Commission
7:30 p.m., Wednesday, August 21, 2013
Please Note new Meeting Location:
City Hall Annex Bldg., Room 107
Planning Conference Room
809 Center St.

The following is an unofficial representation of the Historic Preservation Commission's Actions. Minutes are official upon approval.

Call to Order **7:30 pm By Chair Miller**

Roll Call F. Miller – Chair; I. Blackwood; D. Hooks; A. Meyer; J. Steen; R. Barker, G. Schwartz

Absent: **G. Schwartz (absent with notification)**

1. **Presentations** – **Under General Business – Item 3 - Update on *General Plan 2030* Historic Preservation Element & Work Program was taken out of the regular agenda and heard under Presentations.**

Oral Communications – R. Gibson, local historian, noticed that solar panels were installed on Lighthouse/Surf Museum building. He also noted that Lighthouse Point is a cultural landmark.

Announcements – None

Approval of Minutes – June 19, 2013

Action: The motion passed on a 5/0/1/1 with G. Schwartz absent and R. Barker abstaining.

Public Hearings –

2. **111 Madrone Street** **CP13-0046** **APN 008-221-11**
Historic Alteration Permit to remodel existing 17,480 square foot commercial building to reduce size to 13,160 square feet; Administrative Use Permit to allow general retail, and a Boundary Adjustment to combine two adjacent parcels in the CT zoning district. Project also includes signage location and general designs. Site will contain 45 parking spaces. (Environmental Determination: Categorical Exemption) (Story, Mary H., Successor Trustee, owner/filed: 4/11/2013) RB
RECOMMENDATION: Approval with conditions.

Action: The Commission acknowledged the Categorical Exemption and approved the Historic Alteration Permit, subject to the Conditions of Approval, as listed in Exhibit "A". The Commission vote was 6/0/1, with Commissioner Schwartz absent.

General Business –

3. **Update on *General Plan 2030* Historic Preservation Element & Work Program**
   RECOMMENDATION: Receive staff presentation; review and comment on report.
   ACTION: Acknowledged report.

4. **Approval of Resolution of Appreciation for Secretary of Historic Preservation Don Lauritson.**
   RECOMMENDATION: Approve resolution.
   ACTION: Revisions will be received at the next meeting for the Resolution.

5. **California Preservation Foundation California Environmental Quality Act (CEQA) and Historic Resources Workshop – July 24-25, 2013**
   RECOMMENDATION: Receive staff report.
   ACTION: Acknowledged report.

6. **Mills Act Update**
   RECOMMENDATION: Review and comment on report.
   ACTION: Acknowledged report.

7. **Historic Building Survey Appendix**
   RECOMMENDATION: Review and comment on report.
   ACTION: Acknowledged report.

Subcommittee/Advisory Body Oral Reports

- **Chair Miller recommended a subcommittee of A. Meyer, F. Miller, and J. Steen to specifically discuss subcommittees.**
- **Potential subcommittee to develop content for kiosks and narrative for Wharf 100th Year Anniversary**
- **Potential subcommittee to develop a brochure and handout to educate the public on how to research the history of their house using Sanborn maps, etc.**

Items Initiated by Members for Future Agendas –

Adjournment

At 9:15 p.m. the Historic Preservation Commission adjourned to the next regular meeting of September 18, 2013 in the Council Chambers.