



CITY OF SANTA CRUZ
TRANSPORTATION AND PUBLIC WORKS
COMMISSION
AGENDA REPORT

DATE: September 6, 2013

AGENDA OF: September 16, 2013
DEPARTMENT: Public Works
SUBJECT: Residential Permit Parking Program

RECOMMENDATION: For information only.

The Residential Permit Program is defined and explained in detail in Section 10.41 of the City Municipal Ordinance, available on the City website. Section 10.41.040 is included below and explains the process for citizen requests for permit parking. The language is clear and accessible as written and therefore will not be summarized. The one additional piece is that any area in the Coastal Zone needs Coastal approval prior to implementation, and recently a section of Santa Cruz Street, on the west side, was denied by the Zoning Administrator, who regulates the Local Coastal Program.

10.41.040 ADMINISTRATIVE PROCEDURE TO ADD OR REMOVE PROGRAM AREAS FROM THE CITY'S PERMIT PARKING ZONE OR ADD OR REMOVE STREET SEGMENTS FROM INDIVIDUAL PROGRAM AREAS.

The city department of public works authorizes the director of public works or the director's delegated subordinates to establish and maintain a master list for each program area.

(a) Citizen Requests to Add or Remove Program Areas. Residents or merchants may petition the City of Santa Cruz department of public works to add or remove program areas from the city's permit parking zone. To add or remove a program area, residents and/or merchants must submit a general petition of interest to the department of public works representing neighborhood support for a permit parking program. Based on this petition staff will evaluate the city's ability to serve the area with parking management services. Staff may include a wider range of adjacent street segments in the program area that represent potential spill over parking impacts. Requests for permit parking shall generally reflect on-street parking occupancies of 75% or more when out of area parking demand is the highest. The public works department will have the authority to implement the program or bring it to the city transportation commission for review. Occupants will be notified about the proposed permit parking program 30 days prior to implementation. Occupants will be given the opportunity to opt out of the permit parking program area during this notification period. When new program areas are established, individual street segments may opt out of the permit parking restrictions by submitting a qualified petition to the

department of public works. Those qualified street segments shall not be allowed to rejoin the program area for a period of two years once they have opted out of the program area by petition.

(b) Citizen Requests to Add or Remove Street Segments to an Existing Program Area.

Residents and/or occupants may petition the City of Santa Cruz department of public works to add or remove a street segment to an existing program area. To add or remove street segments to an existing program area, residents and/or occupants must submit a general petition of interest to the department of public works representing neighborhood support for permit parking. The department of public works will evaluate the city's ability to provide additional parking management services. Staff may include a wider range of adjacent street segments in the proposed request that represent potential spill over parking impact areas. Requests for permit parking shall generally reflect on-street parking occupancies of 75% or more when out of area parking demand is highest. The department shall have the authority to implement the parking restrictions for individual street segment requests or bring the request to the city transportation commission for review. The department of public works shall give occupants 30 days' notice prior to implementation. Occupants will be given the opportunity to opt out of the permit parking program during this notification period by submitting a qualified petition to the department of public works. Those qualified street segments shall not be allowed to rejoin the program for a period of two years once they have opted out of the program by petition. Occupants on a proposed street segment shall have the ability to request public review of the proposed parking program at the city transportation commission by requesting such review in writing during the 30-day notification period.

(c) Public Review. The department of public works shall amend the master list upon proceeding with program implementation. The public works department may also schedule all general petitions to add or remove program areas, or qualified petitions to add or remove street segments to a program area, for the city transportation commission's review. Occupants may also request public review by the city transportation commission during the 30-day notice period. Residents living on streets where there are proposed permit parking changes will be notified of any city transportation commission public meeting. The city transportation commission will have the authority to review and approve or deny the addition or removal of program areas, or the addition or deletion of street segments to an existing program area.

(d) Appeal Procedure. Residents may appeal the city transportation commission's recommendation to the city department of public works as outlined in Chapter 1.16 of the Santa Cruz Municipal Code.

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