City of Santa Cruz
Water Conservation Certificate

All residential, commercial, and industrial buildings within the City of Santa Cruz water service area are required to be retrofitted with high efficiency plumbing fixtures when a property is sold. This form is used to certify that all plumbing fixtures at the property meet the high efficiency requirements.

Read the instructions on the back of this form.

1. **Property Identification:**

Owner's Name(s): *(Please print)* _____

Property Address: *(Please print)*_____

Assessor's Parcel No: __ __ __ - __ __ __ - __ __ Water Account No: __ __ __ - __ __ __ __ __

2. **Plumbing Fixtures:**

	Toilets	Showerheads	Urinals
Total number of fixtures at this property:			
Number of plumbing fixtures you had to replace because of requirement to retrofit when property is sold:			

3. **Retrofit Verification (Required) – choose one of the following three options:**

A. Inspection by City of Santa Cruz Water Department staff. (*Call 420-5230 to schedule an inspection)*

B. Inspection by a licensed plumbing or general building contractor: *(Contractor completes this section)*

I, *(name)* _____, inspected this property on *(date)* _____ and verify that all plumbing fixtures comply with the low water consumption standards on the back of this form.

Business name _____ License No._____

Contractor's signature: _____ Phone: _____

C. All structures on the property were built in 1994 or later. Year built: _____

4. **Signature:** *(Check box to indicate who is signing)*

I am: ☐ the property owner, or ☐ the Real Estate Agent for the owner,

and hereby affirm that the property is in compliance with the City of Santa Cruz plumbing fixture retrofit regulations, as summarized on the back of this form.

Signature: _____ Date _____ Phone: _____

Print Name: _____

THIS PROPERTY IS CERTIFIED ONLY WHEN THIS SECTION IS COMPLETED AND SIGNED BY THE WATER CONSERVATION OFFICE

City Approved
Signature _____ Date _____ Certificate No. _____

Summary of the City of Santa Cruz Plumbing Fixture Retrofit Ordinance

Santa Cruz Municipal Code Chapter 16.03
Santa Cruz County Code Chapter 7.69
City of Capitola Municipal Code Chapter 13.02

All residential, commercial, and industrial buildings receiving water from the City of Santa Cruz are required to be retrofitted completely, if not already conforming, with high efficiency plumbing fixtures at the time of sale of the property. Under the law, the **seller of the property** is responsible for the following:

1. Replacing any toilets, showerheads, and urinals that don't meet the water consumption standards,
2. Arranging for a verification inspection, and
3. Obtaining a Water Conservation Certificate from the Water Department.

A copy of the Water Conservation Certificate is to be included with documents transferring title to the property.

Water Consumption Plumbing Standards

Plumbing fixtures must be manufactured to meet the flush volume and flow rate standards listed below, or less. Flow restrictors and other modifications to fixtures are not acceptable.

- Toilets — 1.28 gallons per flush
- Showerheads — 2.0 gallons per minute
- Urinals — 0.5 gallon per flush

Note: **Existing 1.6 gallon per flush toilets** on the property do not need to be retrofitted and are considered to meet the requirements under the code.

Instructions

Step 1 - Retrofit: Make sure that all fixtures on the property you are selling meet the plumbing standards listed above, and replace any that do not. If you are unsure how much water your toilet flushes, see the information sheet *How Much Water Does Your Toilet Use?,* available at the Water Department or on the City web site: *www.cityofsantacruz.com/surfcitysaves*.

Step 2 - Inspection: Complete this form and contact the Water Conservation Office to arrange for a free inspection. You may choose to hire a licensed plumbing or general building contractor to perform the inspection, if you prefer. If so, the contractor will need to complete Part 3 on the front of this form. Contractors may not inspect their own property. An inspection by city staff is required if a notice of violation has been recorded against a property. Properties built in 1994 or later do not need an inspection.

Step 3 - Certification: The Water Conservation Office will sign the certificate at the time of inspection. If you choose to have the property inspected by a licensed plumbing or building contractor, bring in or mail the completed form to:

City of Santa Cruz
Water Conservation Office
212 Locust Street, Suite B
Santa Cruz, CA 95060

When received at the office, the certificate will be signed and returned to you. Please note that the Water Conservation Office cannot accept certificates with missing signatures or incomplete information.

Option to Have Buyer Retrofit

The responsibility for retrofitting may be transferred from the seller to the buyer, if both parties mutually agree to do so. If the buyer of your property prefers to complete the retrofit, call the Water Conservation Office for a **Transfer of Responsibility to Retrofit Form.** You can also download the form at the Water Conservation web site. The seller must file the signed form with the Water Conservation Office, in lieu of this certificate, before the property is sold.

Exemptions

If you have proof that the plumbing drainage system will not function properly with high efficiency fixtures, you may request an exemption. Registered historic structures with authentic plumbing fixtures may also be granted an exemption. The Water Conservation Office will need sufficient evidence and an inspection to substantiate an exemption of your property. Contact the Water Conservation Office for more information regarding exemptions.

Failure to Retrofit

You will be liable to the buyer for $250 for each fixture that does not comply, or for the actual cost to the buyer to comply, whichever is greater, if you fail to complete the retrofit.

For more forms, please visit *www.cityofsantacruz.com/pfr*

For more information or to schedule an inspection, please call: **(831) 420-5230**