Transportation and Public Works Commission
Approved Minutes
7:00 p.m. – Monday – November 18, 2013
City Council Chambers
809 Center Street

Call to Order 7:01 p.m.

Roll Call Chair: Noroyan, Vice-Chair: Roland, Commissioners: Marshall, Becker and Hendsbee

Absent with Notification Commissioners Searle and Crumpton

Staff present: Jim Burr, Ross Clark, Mark Dettle, Marlin Granlund, Suzanne Healy, Hannah Hodgson, Bob Nelson, Chris Schneiter, Robert Solick, Steve Wolfman, Shizue Shikuma

Statements of Disqualification None

Oral Communications None

Announcements

- Correspondence that arrived after Agenda packets were completed have been placed at the Commissioners' seats and are available for the public as well.
- Item #2's presentation is slightly different than the packet version.

Presentations

- *Climate Action Plan / Update* [Attachment 1] [Attachment 2]
  Ross Clark, Climate Action Coordinator, presented an update on the Climate Action Plan.

- *Addressing Illegal Dumping and Watershed Pollution During the UCSC Move Out*
  Hannah Hodgson, Waste Reduction Assistant, reported on illegal dumping issues and the UCSC Move In/Move Out project during 2013. She worked in partnership with UCSC, HOPE Services and Goodwill.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities, we ask that you attend fragrance free.

Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the City Clerk's Department at 420-5030 at least five days in advance so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com. The Cal-Relay system number: 1-800-735-2922.

Approval of Minutes

1. *Transportation and Public Works Commission Minutes of the October 21, 2013 Special Meeting**
   Recommendation: Motion to approve as submitted.

ACTION: Vice Chair Roland moved and Commissioner Hendsbee seconded to accept the minutes.
Motion carried 3/0.

Consent

General Business

4. *Jewell Street Residential Permit Parking Request** [Attachment 1] [Attachment 2] [Attachment 3] [Attachment 4] [Attachment 5] [Attachment 6]
   Recommendation: That the Transportation and Public Works Commission facilitate a public review of the request to implement permit parking on Jewell Street; and approve or deny the inclusion of Jewell Street in the Eastside Residential Parking Program.

   Marlin Granlund, Parking Program Manager, presented the report to the Commission regarding the request to implement permit parking on Jewell Street and to include Jewell Street in the Eastside Residential Parking Program.

ACTION: Commissioner Marshall moved to approve the inclusion of Jewell Street in the Eastside Residential Parking Program. Motion seconded by Vice Chair Roland.
Motion passed 5/0.

5. *Jewell Street Crosswalk** [Attachment 1]
   Recommendation: Review and discuss concepts for pedestrian crossing improvements at Jewell Street intersection with Ocean Street.

   Chris Schneiter, Public Works Assistant Director/City Engineer, reviewed the different concepts for pedestrian crossing improvements at the Jewell Street intersection and Ocean Street.

ACTION: Commissioner Becker moved to put in a continental style crosswalk as soon as possible while searching for the means to put in the staff-recommended project. Seconded by Vice Chair Roland.
Yes: Chair Noroyan, Vice-Chair Roland, and Commissioner Becker.
No: Commissioners Marshall and Hendsbee.
Motion passed 3/2.

NOTE: Items 2 and 3 were moved to follow Items 4 and 5.

2. *City Storm Water Best Management Practices – Changes to Best Management Practices for Development and Remodeling Projects**
   [Attachment 1] [Attachment 2] [Attachment 3] [Attachment 4] [Attachment 5]

Recommendation: That the Transportation and Public Works Commission recommend that the City Council accept the report.

Suzanne Healy, Environmental Projects Analyst, reported on mandatory changes to Best Management Practices for development and remodeling projects in the City of Santa Cruz.

ACTION: Vice Chair Roland moved that the Commission accept the report. Commissioner Hendsbee seconded the motion.
Motion carried 5/0.

3. *User Charges for Wastewater Services – Proposed 4 Year Increase**
[Attachment 1] [Attachment 2] [Attachment 3]
Recommendation: That the Transportation and Public Works Commission recommend that the City Council: 1) Set a Public Hearing on the proposed increase of wastewater use rates (Scenario 1) for February 25, 2014; and 2) Approve mailing of written notices to wastewater user customers regarding the proposed increases and Public Hearing.

Steve Wolfman, Associate Civil Engineer, reported to the Commission regarding two scenarios for a proposed 4-year increase in user charges for wastewater services.

ACTION: Commissioner Becker moved that the Commission accept Scenario 1 starting in February 2014, and approve the mailing at that time. Vice Chair Roland seconded the motion.
Motion carried 5/0.

Mr. Schneiter advised that this item will go to Council in January 2014 and that notifications will be sent to the neighbors.

6. *Bicycle Transportation Plan Update **
Recommendation: That the Transportation and Public Works Commission approve the proposed process for the Bicycle Transportation Plan Update.

Jim Burr, Transportation Manager, reported on the proposed process for the Bicycle Transportation Plan Update. Mr. Burr outlined the proposed schedule for distributing surveys to target audiences and gathering results. Planning staff has approached Public Works staff about collaborating on this project.

ACTION: Commissioner Becker moved to approve the process as presented at this evening's meeting, and reserve the ability to work with Planning and the new position in the future. Commissioner Marshall seconded the motion.
Motion passed 5/0.

7. *2014 Calendar of Transportation and Public Works Commission Meetings*
Recommendation: Staff recommends that the Transportation and Public Works Commission approve the 2014 calendar schedule of meeting dates.

ACTION: Commissioner Bates moved to approve the 2014 calendar schedule of meeting dates. Commissioner Becker seconded the motion.
Motion passed 5/0.

Information Items [no action may be taken]

8. *Cowell Beach / Update** [Attachment]
Recommendation: For Information Only

Steve Wolfman, Associate Civil Engineer, presented an update about Cowell Beach. There was an improvement from last year's test results: 97% bacteria found in the water down to 86% found in this year's test results.

9. *Measure H Expenditures and Progress Report*
Recommendation: For Information Only

Mark Dettle, Public Works Director, provided an oral update on Measure H. There could be $12 million bonded and available for street work. Public Works is developing a list of streets to improve over the next three years. Related to the street paving program is a Council priority to bring fiber optic/broadband capacity to the community. The Public Works Directors of the cities and County will be meeting to discuss standards for fiber networks. Fiber network will be a utility as important as water and sewer.

10. *FEMA Flood Insurance Premium Increase** [Attachment]
Recommendation: For Information Only

Joe Hall asked that this item be brought to the Commission's attention. The item is an Agenda Report that is going to Council. If the members are interested, staff can schedule Mr. Hall to make a presentation on FEMA Flood Insurance at a future meeting.

**Written materials provided.*

Subcommittee/Advisory Body Oral Reports

Items Initiated by Members for Future Agendas

- Election of Commission Chair and Vice-Chair

Adjournment 9:45 p.m.

The Transportation and Public Works Commission will adjourn from the November 18, 2013 special meeting to the next regular meeting scheduled on January 27, 2014** at 7:00 p.m. at the City Council Chambers.

State of California)
ss.
County of Santa Cruz)

** Meeting date moved to January 27, 2014 due to Martin Luther King Holiday, pending approval of Commission Calendar.

I declare under penalty of perjury that I am employed by the City of Santa Cruz, in the Public Works Department; and that I posted the 11/18/2013 Public Works Commission Agenda on the City Council Chambers Advisory Committee Bulletin Board on 11/12/2013 at 4:00 p.m.

_____ *11/12/2013*
Administrative Assistant II Date