Downtown Commission Minutes
Regular Meeting
8:30 a.m., Thursday, January 23, 2014
City Council Chambers
809 Center Street

Call to Order **8:31 a.m.**

Roll Call Chair Karl Heiman, Vice Chair Zack Davis; Commissioners Dexter Cube, June Hoffman, Jesse Nickell, Susan Pappas

Absent with Notification: Commissioners Ron Slack and Jesse Nickell

Staff: Marlin Granlund, Jim Burr, Mark Dettle, Shizue Shikuma

Announcements
None.

Oral Communications

Presentations
1. *Project 180/180 – Phil Kramer*
   The 180/180 project name refers to helping 180 individuals and families to make a 180 degree turn in going from homelessness to having housing.
   Click to see the handout: *What is 180/180?*

General Business
2. *Approval of Minutes – December 5, 2013*
   Commissioner Hoffman motioned, seconded by Commissioner Pappas to approve the minutes of the December 5, 2013 Downtown Commission Meeting as submitted. Ayes: Cube, Hoffman, Pappas; Davis, Heiman. Noes: None. Absent: Nickell and Slack. Motion passed 5/0.

3. *Election of Officers 2014*
   Recommendation: That the Downtown Commission elect a Chair and Vice-Chair for 2014. Commissioner Hoffman nominated Karl Heiman as Chair. Commissioner Davis moved, seconded by Commissioner Hoffman to nominate Commissioner Heiman as Chair. Ayes: Cube, Pappas, Davis, and Heiman, Hoffman. Noes: None. Absent: Nickell and Slack. Motion passed 5/0.

   Commissioner Pappas moved, seconded by Commissioner Cube to nominate Commissioner Hoffman as Vice Chair. Ayes: Cube, Hoffman, Pappas, Davis, Heiman. Noes: None. Absent: Nickell and Slack. Motion passed 5/0.

4. *DTC Work Plan for 2014*
   Recommendation: Discussion on Work Plan for 2014 and motion to bring back for approval at next Downtown Commission meeting.

- Note: The goals were prioritized in order of importance. Commissioners discussed the goals of the DTC Work Plan.
- The Ad-Hoc Committee for the Parking Division's budget will meet in February and report to the Commission in March.
- Transportation Manager Jim Burr and Chip, Downtown Association, contributed input to the discussions.
- Marlin Granlund will make the requested minor changes to Goal number 3 and bring the Plan back to Commission in March.

5. Cigarette Butt Receptacle Update

Commissioner Pappas motioned, seconded by Vice Chair Hoffman that the Downtown Commission recommends the City Council to approve Staff's proposal on the placement of cigarette butt receptacles within the Downtown Parking District. Ayes: Cube, Hoffman, Pappas; Davis; Heiman. Noes: None. Absent: Nickell and Slack. Motion passed 5/0.

Information Items

6. Crime Reports for November and December 2013

7. Downtown Host Reports for November and December 2013

These Reports are sent by email only. Commissioners Pappas & Cube did not receive these attached reports. Marlin will check on the distribution procedure.

* Written material

Subcommittee/Advisory Body Oral Reports

Commissioner Work Plan Updates

Parking Division Budget – Lead Commissioner Nickell

Items Initiated by Members for Future Agendas

Parking Validation Program – Commissioner Hoffman

Cleaning Budget on Sidewalk versus Sidewalk Maintenance – Commissioner Nickel

Holiday Parking – Parking & Budget subcommittee

Adjournment

The Downtown Commission will adjourn from the January 23, 2014 regular meeting to the next scheduled meeting on March 27, 2014, at 8:30 a.m. in the City Council Chambers**.**
Commissioner Cube moved, seconded by Commissioner Pappas. Ayes: Cube, Hoffman, Pappas; Davis; Heiman. Noes: None. Absent: Nickell and Slack. Motion passed 5/0.