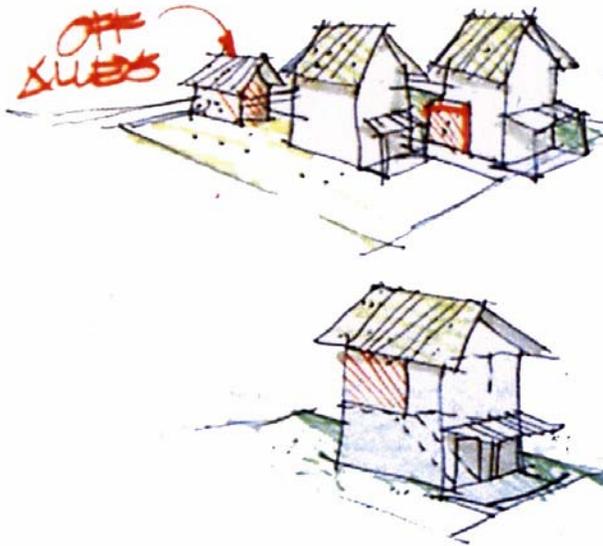


Contact Information

For information about the ADU Technical Assistance Program or availability of the ADU Prototype Plan Sets and the ADU Manual, please contact:

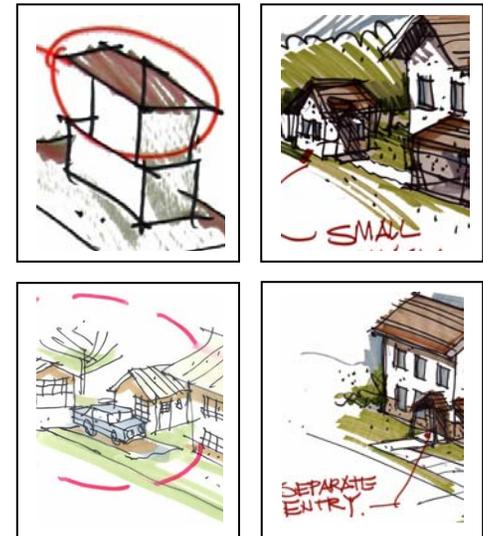
Norm Daly
Housing & Community Development Division
City of Santa Cruz
809 Center Street
Santa Cruz, CA 95060
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Summary of Homeowner Assistance

- The ADU Prototype Plan Sets book contains plans for 7 Accessory Dwelling Units (ADU) designed by top area architects to provide homeowners with a head start in designing their own ADU.
- The ADU Manual provides homeowners with a step-by-step guide through the planning, design and permitting process for developing an ADU.
- Santa Cruz homeowners who are preparing to build an ADU may qualify for one hour of design assistance by a licensed professional in one of the following fields:
 - Architectural Design;
 - Plumbing Design; and
 - Electrical Design.
- City of Santa Cruz Planning Department staff is available to help homeowners understand zoning and code requirements. Any Accessory Dwelling Unit must comply with all City Codes.

City of Santa Cruz Accessory Dwelling Units Technical Assistance Program



A Program to Provide Affordable Rental Housing in City Neighborhoods.

Visit the City's ADU Website at:
<http://www.ci.santa-cruz.ca.us/pl/hcd/ADU/adu.html>



What is the ADU Technical Assistance Program?

The Accessory Dwelling Unit (ADU) Technical Assistance Program is part of a comprehensive effort to encourage the development of well designed, neighborhood compatible ADUs. The Technical Assistance Program has four components:

1. **ADU Prototype Plan Sets Book:** Top architects have designed seven different ADU prototypes for the City of Santa Cruz. Plans have enough flexibility to enable homeowners to use them as the basis for their own ADU.
2. **ADU Manual:** A step-by-step guide on how to plan, design, and get permits for an ADU.
3. **ADU Workshops Video/DVD:** Highlights all seven ADU prototype designs as presented to the public at a community workshop.
4. **Technical Assistance Grant:** Available on a first come, first serve basis, to pay for a one hour of technical assistance by a design professional that can help adapt prototype plans for a specific site or needs.

How can I get the ADU Prototype Plan Sets book and ADU Manual?

The ADU Prototype Plan Sets book and the ADU Manual are available for review and purchase at the City of Santa Cruz Planning Department located at 809 Center Street, Room 206, Santa Cruz. Copies may be purchased for \$22 (ADU Plan Sets) and \$8 (ADU Manual).

Both books are also available at any branch of the Santa Cruz City-County Public Library system and the ADU Manual is available for free download from the City's ADU website.

Copies may also be ordered by emailing Norm Daly at ndaly@ci.santa-cruz.ca.us or by calling him at (831) 420-5109.

Can I get permits with an ADU Prototype Plan?

The ADU Prototype Plan Sets have been reviewed by the City's planning and building officials and have been approved in concept. Although this will give the homeowner a significant head-start in applying for a permit, in most cases the homeowner will still need to customize the plans by completing the design specifications and adapting the design for their site and neighborhood.

Will the ADU Manual help me with my ADU project?

The purpose of the ADU Manual is to help homeowners through the process of developing an ADU. The Manual includes relevant zoning information, design standards, and building codes and also showcases the ADU Prototypes as well as variations on each plan's theme. Homeowners will usually need to either hire a professional architect or qualified builder to modify the ADU Prototype Plans. The Technical Assistance Grant may be used to defray some of the costs of outside assistance.

If only minor modifications are needed, a homeowner may be able modify the plans themselves.

How will ADU Workshop Video help me?

ADU Workshop Video/DVD: The ADU Prototype Plans were presented in a series of 5 public workshops in 2003. At the workshops, the architects presented their plans and answered homeowner questions about ADU design issues and about how to ensure that an ADU is compatible with the neighborhood. The

final Workshop summarizing all seven designs was videotaped, and VHS or DVD copies are available for purchase at the City of Santa Cruz Planning Department for \$10.

What is the Technical Assistance Grant?

Homeowners may request a grant for technical assistance for a one-hour consultation with a licensed architect, plumber, or electrician. This grant may be used to help adjust the ADU design to the homeowner's needs. To receive the grant, the homeowner must submit the receipt for the consultation and an application form that specifies the reason for the consultation. The application can be submitted when applying for a building permit. Although a maximum reimbursement of \$100 is allowed, the fee may not exceed the normal amount charged for the service. Homeowners receive the grant in the form of a reduction on their ADU building permit cost.

What kind of help will the grant cover?

The Technical Assistance Grant may be used for a variety of support, such as architectural assistance to adjust Prototype Plans to fit the homeowners needs or provide design details to help the ADU match the primary residence or neighborhood; for a plumber to help decide fixture locations; or for an electrician to design particular features if the electrical system. The homeowner does not need to be using a Prototype Plan to receive the grant; anyone building an ADU may apply for assistance.