

## COUNCIL POLICY 14.3

POLICY TITLE Grants — Previously Approved Projects and Programs

POLICY STATEMENT:

### I. Application for Grant Funds

If the City Council has previously approved a project or program, staff may submit an application for a grant without bringing the application to Council for approval. Projects and programs include those approved by Council on an individual basis or as part of a priority list, or approved as part of the annual budget adoption.

If staff proposes to submit a grant application for a project or program that has not received prior approval, the City Council must expressly approve the application.

### II. Acceptance and Appropriation of Grant Funds

The City Manager shall have the administrative authority to accept and appropriate grants of up to \$50,000 on behalf of the City for projects and programs that have previously been approved by the City Council.

Acceptance and appropriation of grants in excess of \$50,000 must be approved by the City Council.

### III. Information Report

The Finance Department shall prepare a quarterly information report to Council with information on the status of all grants.

AUTHORIZATION: Council Policy Manual Update of November 1998  
Revised by motion on October 10, 2006