

POLICY TITLE      CITY MEMENTOS — GUIDELINES FOR PRESENTATION

POLICY STATEMENT:

City mementos will be presented primarily to the following persons:

1.      Official visitors from Sister Cities-public officials or delegations.
2.      Dignitaries and government officials from other countries.
3.      Government leaders from other jurisdictions within the United States.

These gifts may also be presented to local citizens who have actively served the community.

City mementos will be presented by the Mayor or the Mayor's designee.

AUTHORIZATION: Council Policy Manual Update of November 17, 1998

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