

POLICY TITLE      APPLICATION PROCEDURES — BOARDS, COMMISSIONS,  
COMMITTEES AND TASK FORCES

POLICY STATEMENT:

1.      Anyone who wishes to apply for a board, commission, committee or task force must complete an application form.
2.      Council has the option to interview all applicants.
3.      Applications will be acknowledged by the City Clerk.
4.      Applications will be held by Council for one year in the City Clerk's Department; they will be presented to Council should a vacancy occur during that period.
5.      Press releases and other forms for advertising as requested by Council will be issued regarding vacancies.

AUTHORIZATION: Council Policy Manual Update of November 17, 1998