

Seymour Marine Discovery Center
La Feliz Room
100 Shaffer Road
Santa Cruz, California 95060



WATER SUPPLY ADVISORY COMMITTEE (WSAC) AGENDA

Regular Meeting

April 30 - May 2, 2014

ACTION Agenda prepared May 6, 2014 with action taken in bold type.

- 5:30 P.M. REGULAR MEETING - SESSION ONE (APRIL 30): LA FELIZ ROOM
- 5:30 P.M. REGULAR MEETING - SESSION TWO (MAY 1): LA FELIZ ROOM
- 2:00 P.M. REGULAR MEETING - SESSION THREE (MAY 2): LA FELIZ ROOM

Statements of Disqualification: Section 607 of the City Charter states that "...All members present at any meeting must vote unless disqualified, in which case the disqualification shall be publicly declared and a record thereof made."

The City of Santa Cruz has adopted a Conflict of Interest Code, and Section 8 of that Code states that no person shall make or participate in a governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect distinguishable from its effect on the public generally.

General Business: Any document related to an agenda item for the General Business of this meeting distributed to the WSAC less than 72 hours before this meeting is available for inspection at the Water Administration Office, 212 Locust Street, Suite A, Santa Cruz, California. These documents will also be available for review at the WSAC meeting with the display copy at the rear of the Council Chambers.

Appeals: Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing, setting forth the nature of the action, the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk Administrator.

Other - Appeals must be received by the City Clerk Administrator within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a fifty dollar (\$50) filing fee.

City Councilmember Attendance: Four or more members of the City Council may be in attendance at this meeting.

The City of Santa Cruz does not discriminate against persons with disabilities. Out of consideration for people with chemical sensitivities we ask that you attend fragrance free. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the City Clerk's Department at 420-5030 at least five days in advance so that we can arrange for such special assistance, or email CityClerk@cityofsantacruz.com. The Cal-Relay system number: 1-800-735-2922.

Water Supply Advisory Committee

April 30, 2014 - 5:30 PM

SESSION ONE: Getting Started/Communication Agreement

Call to Order - City Clerk Bren Lehr called the meeting to order at 5:45 p.m.

Roll Call - Committee Members Present: Engfer, Jacobson, Keutmann, Holt, Longinotti, Rotkin, Mansergh, Stanojevic, Beckmann, Mesiti-Miller, Slatter, Stearns. Committee Members Absent: Baskin and Pepping.

Presentations

Mayor Lynn Robinson welcomed the Committee and delivered its charge from the City Council. City Clerk Bren Lehr conducted the Swearing-in Ceremony, in which all present Committee members participated, and City Attorney John Barisone provided an overview of the Brown Act provisions relevant to the Committee and answered questions from the Committee.

The Committee's charge is to develop water supply strategy recommendations for City Council consideration. These recommendations will be reached using fact based processes, achieving specific milestones along the way. The recommendations must resolve issues regarding a water supply that is safe, adequate, reliable, environmentally sustainable, and takes into account both the water demand and future threats.

Agenda Review

Co-Facilitator Nicholas Dewar reviewed the agenda for the meeting's three sessions.

Public Comment

Five members of the public spoke on matters related to the Committee's scope of work and the meeting room environment.

Dialog Map Editing

Co-Facilitator Nicholas Dewar described the origin and purpose of the dialog maps posted along the walls and invited the Committee and members of the public to write their comments on the maps.

At 6:45 p.m., the Committee recessed for a brief break, resuming at 7:05 p.m.

General Business

1. Development of the Committee Charter

Co-Facilitators Nicholas Dewar and Carie Fox guided the Committee Members in a discussion of the Committee Charter. **By a sense of the meeting (a higher level of consensus), the Committee made the following changes to the Charter:**

Article VI (a) (ii) will now state: consensus is highly desirable. Article VI (a) (iii) will now be labeled (a) (iv), and (a) (iv) will now be labeled (a) (iii). Article VI (a) (iv) will now state: formal voting may be used as a fallback when consensus fails if there is a consensus to vote formally. The hierarchy of decision making was established as: 1) sense of the meeting, 2) consensus, 3) informal voting for exploratory purposes, and 4) formal voting. In the glossary, consensus will now include the ability of disagreeing committee members to stand aside.

A quorum is set to ten Committee members. Ten votes are necessary for Committee action. Per Article III (d), the Water Director will be an ex officio member of the Committee, pending the City Council's approval.

Adjournment - At 8:27 p.m. the Water Supply Advisory Committee adjourned from its first session on April 30, 2014 of the first regular meeting to its second session on May 1, 2014 at 5:30 p.m. in the La Feliz Room, at the Seymour Marine Discovery Center.

Water Supply Advisory Committee

May 1, 2014 - 5:30 PM

SESSION TWO: Purpose, Authority, and Organization of the Committee

Open Dialog Map Editing

Prior to calling the session of May 1st to order, Committee Members and the public were invited to edit the dialog maps posted on the walls of the room.

Call to Order - Co-Facilitator Carie Fox called the meeting to order at 5:32 p.m.

Roll Call - Committee Members Present: Baskin, Rotkin, Keutmann, Beckmann, Slatter, Mansergh, Jacobson, Engfer, Holt and Longinotti. Committee Members Tardy: Stanojevic and Stearns. Committee Members Absent: Mesiti-Miller and Pepping.

General Business

1. Dialog Maps

Co-Facilitator Nicholas Dewar invited the Committee and public to continue to edit the dialog maps posted on the walls and briefly summarized some of the comments.

2. Continued Development of the Charter

Co-Facilitators Nicholas Dewar and Carie Fox guided the Committee Members in a continued discussion of the Committee Charter.

By a sense of the meeting, the Committee made the following changes to the Charter:

The Committee established that they can create standing committees and temporary subcommittees. Article VII (b) was struck. The introductory paragraph for Article VII now states, "When the Committee establishes a subcommittee it shall give them a clear charge, duration and a scope of responsibility as well as external communication parameters. The Committee may agree to form subcommittees to fulfill specific roles or to complete specific tasks during the time between the normal meetings of the Committee. These meetings may be facilitated if the budget allows."

A website subcommittee was created, Stearns and Mansergh volunteered for the subcommittee. The subcommittee's duration will last four months and will not follow the Brown Act. The spirit of the subcommittee's mission statement is to share a balanced presentation of the Committee's work which identifies where the Committee has been and where it is going. It will provide the information considered by the committee even if it is on a controversial topic.

At 6:47 p.m., the Committee recessed for a brief break, resuming at 7:07 p.m.

Public Comment

Two members of the public offered comments related to the Committee's scope of work and Charter.

The Committee resumed its discussion of the draft Charter document and by a sense of the meeting, made the following changes to the Charter:

Article XII (b) now states "Once these methods have been exhausted, any Member may invoke the resolution provisions at any time, by notifying one of the facilitators. Once the resolution provision is invoked it must proceed promptly to resolution. The discussion will be facilitated."

Official language for the definition of consensus now reads, "Consent of all the parties. Consensus can include 'standing aside,' in which one or more parties say 'I am not going to block this, and I am willing to let it go. However, I want my non agreement to be noted.'" The changed language for ex officio, at the end of its definition, now reads "As regards decision making, the ex officio member will support the Committee members' search for consensus, but will not advocate for any particular outcome.

Article IV (a) (i) language now reads "The Committee appreciates if Councilmembers would not speak or actively participate in Committee meetings unless input is specifically requested by the Committee. Article IV (a) (ii) now reads "The Committee will communicate with the City Council by letter or written report which may be accompanied by an oral communication as authorized by the Committee." Article IV (a) (iii) and (iv) are struck. Everything from Article IV (a) (vi) is struck, except the first sentence. The section now reads "Individual Committee Members may communicate personally with Council members within the constraints of the Brown Act."

Adjournment - At 8:37 p.m., the Water Supply Advisory Committee adjourned from its second session on May 1, 2014 of the first regular meeting to its third and final session on May 2, 2014 at 2:00 p.m. in the La Feliz Room, at the Seymour Marine Discovery Center.

Water Supply Advisory Committee

May 2, 2014 - 2:00 PM

SESSION THREE: Experts and Workplan

Call to Order - Co-Facilitator Nicholas Dewar called the meeting to order at 2:04 p.m.

Roll Call - Committee Members Present: Rotkin, Holt, Stanojevic, Slatter, Longinotti, Mansergh, Mesiti-Miller, Engfer, Beckmann, Baskin, Keutmann. Committee Members Tardy: Stearns and Jacobson. Committee Member Absent: Pepping.

The Committee discussed the day's schedule with the Co-Facilitators, asked questions about the problem statement, and by a sense of the meeting agreed to prioritize continued discussion of the Charter, the Committee's workplan and interests for selecting experts.

The Committee discussed its future meeting schedule, agreeing to the second regular meeting to take place on May 29-30, the third regular meeting on June 26-27, and fourth regular meeting on July 31-August 1 with a Committee field trip for interested members scheduled for May 31

General Business

1. Problem Statement

The Committee did not discuss the problem statement.

Continued Development of Charter (carried over from May 1st session)

Co-Facilitators Nicholas Dewar and Carie Fox guided the Committee Members in a continued discussion of the Committee Charter. **By a sense of the meeting, the Committee made the following changes to the Charter:**

A subcommittee to continue work on the charter is created. The subcommittee's duration will last two months and will not follow the Brown Act. Stanojevic, Rotkin and Baskin volunteer for the subcommittee.

Public Comment

Three members of the public offered comments related to the Committee's scope of work and Charter.

2. Interests for Selecting Experts

Co-Facilitators Carie Fox and Nicholas Dewar guided a discussion of the Committee Members' interests in selecting technical experts to assist the Committee. Assistant City Manager Tina Shull, Water Director Rosemary Menard and Assistant Water Director Heidi Luckenbach discussed the legal framework and process for public procurement of consultants, the Stratus Team's qualifications and experience and other considerations. Ms. Shull, Menard and Luckenbach responded to questions of the Committee and Co-Facilitators.

The Committee discussed consultant hiring and reached a sense of the meeting that it would like to have the City initiate whatever is necessary to establish a peer review panel, regardless of the outcome of the discussion about the consultant.

3. The Committee's Workplan

Co-Facilitator Carie Fox briefly described Option A and Option B and responded to Committee questions. The Committee discussed the benefits and risk to each, and by a sense of the meeting, selected Option B as the preferred approach to the workplan.

4. Agenda Setting for May

Co-Facilitator Carie Fox briefly reviewed the topics that will appear on the May agenda: updates from the Charter and Website subcommittee and continued discussion of the selection of experts.

Oral Communication

Four Members of the public addressed the Committee regarding its scope of work.

Adjournment - At 5:15 p.m. the Water Supply Advisory Committee adjourned from the regular meeting of April 30 - May 2, 2014 to its next meeting on May 29-30, 2014 at a location to be determined.