

Peace United Church of Christ
Fellowship Hall
900 High St.
Santa Cruz, California 95060



Conference Call was conducted
from the following locations
during the First Session:

Hotel Chiusarelli
Viale Curatone 15
Siena, Tuscany, Italy

1330 Mallory Dr.
Chariton, IA 50049

WATER SUPPLY ADVISORY COMMITTEE (WSAC) AGENDA

Regular Meeting

June 26-June 27, 2014

ACTION Agenda prepared June 30, 2014 with action taken in bold type.

5:00 P.M. **REGULAR MEETING - SESSION ONE (JUNE 26): FELLOWSHIP HALL**

2:00 P.M. **REGULAR MEETING - SESSION TWO (JUNE 27): FELLOWSHIP HALL**

Statements of Disqualification: Section 607 of the City Charter states that "...All members present at any meeting must vote unless disqualified, in which case the disqualification shall be publicly declared and a record thereof made."

The City of Santa Cruz has adopted a Conflict of Interest Code, and Section 8 of that Code states that no person shall make or participate in a governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect distinguishable from its effect on the public generally.

General Business: Any document related to an agenda item for the General Business of this meeting distributed to the WSAC less than 72 hours before this meeting is available for inspection at the Water Administration Office, 212 Locust Street, Suite A, Santa Cruz, California. These documents will also be available for review at the WSAC meeting with the display copy at the rear of the Council Chambers.

Appeals: Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing, setting forth the nature of the action, the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk Administrator.

Other - Appeals must be received by the City Clerk Administrator within ten (10) calendar days following the date of the action from which such appeal is being taken. An appeal must be accompanied by a fifty dollar (\$50) filing fee.

City Councilmember Attendance: Four or more members of the City Council may be in attendance at this meeting.

June 26, 2014 - 5:00 PM

SESSION ONE

Call to Order - Co-Facilitator Nicholas Dewar called the meeting to order at 5:03 p.m.

Roll Call - Committee Members Present: Menard, Stanojevic, Baskin, Keutmann, Jacobson, Longinotti, Slatter, Beckmann, Mansergh and Rotkin. Committee Members present via conference call: Engfer and Pepping. Committee Members absent: Holt and Stearns.

Public Comment

One member of the public spoke on matters related to the Committee's access to resources.

Materials Resulting from Previous Meeting

1. **Approval of Meeting 2 Action Agenda**

Co-Facilitator Nicholas Dewar led the review and approval of the Action Agenda for the WSAC's second meeting. By consensus, the Committee approved the Action Agenda for the WSAC meeting May 29 - 30, 2014.

2. **Approval of Meeting 2 Summary**

Co-Facilitator Nicholas Dewar led the review and approval of the Summary for the WSAC's second meeting. By consensus, the Committee approved the Summary for the WSAC meeting May 29 - 30, 2014 with the following change: under Committee Member Updates on page 3, mention the willingness of the owner of the former Cemex quarry near Liddell Creek to lease the property to the City of Santa Cruz for water storage.

Committee Member Updates

A Committee Member announced details of an upcoming meeting of his organization.

Presentations

1. Website Subcommittee

Website Subcommittee Member Sarah Mansergh described and led the Committee in a discussion on the Water Supply Advisory Committee's

website and the curated history of Santa Cruz Water supplies.

2. Report to the City Council

Committee Correspondent Secretary Mike Rotkin led the Committee Members in a description of the report to the City Council and the correspondence received from the community. **By consensus, the Committee agree to hold a minimum of one WSAC meeting in the Live Oak area.**

3. Water Supply and Demand in Santa Cruz

The Water Director described and led the Committee Members in a discussion on the current understanding of supply and demand in Santa Cruz. **By consensus, the Committee agreed to adapt the “Current and Potential Future Supply and Demand in Santa Cruz” document as revisions become necessary. Also by consensus, the Committee requested the assistance of consultant Bob Rauscher in the process of adapting this document.**

Understanding the Elements of a Decision

Co-facilitators Carie Fox and Nicholas Dewar led the Committee Members in an activity exploring the meaning and significance of the terms: “Scenario, Alternative and Criterion,” and of the ways that these can fit together in the decision-making process.

Presentation - Multi Criteria Decision Support

Co-Facilitator Carie Fox guided the Committee Members in a discussion of how Multi-Criteria Decision Support (MCDS) can support the Committee’s decision making process.

Independent Review Panel

Co-Facilitator Nicholas Dewar guided the Committee in a discussion of the proposal for the selection and use of the Independent Review Panel (IRP). **By consensus, the Committee agreed to accept the Revised Independent Review Panel Concept Paper to guide the formation of the Independent Review Panel by the City with the following changes:**

- The description of the panel’s role will make it clear that City staff will be considered as part of the technical support team and therefore the Panel will review the work of the City staff too.
- The second bullet point of Section B. of the IRP Request for Qualifications Document will now state “Panel members would have

scientific or technical training and significant experience as a practitioner and substantial practical experience in the scientific or technical disciplines relevant to the work of the WSAC.”

The Concept Paper and the IRP RFQ will both be modified so that they conform with each other and these changes. **Also by consensus, the Committee created the IRP Selection Subcommittee. Committee Members Mansergh, Longinotti and Baskin volunteered for the subcommittee. The subcommittee’s duration will be temporary and it will not need to follow the Brown Act. The charge of the subcommittee is to review IRP applicants and make recommendations to the City regarding the applicants.**

Written Review and Wrap Up

Co-Facilitator Nicholas Dewar requested that participants complete written reviews of the meeting.

Adjournment - At 9:19 p.m. the Water Supply Advisory Committee adjourned from its first session on June 26, 2014 of the third regular meeting to its second session on June 27, 2014 at 2:00 p.m. in the Fellowship Hall, at the Peace United Church of Christ.

Water Supply Advisory Committee

June 27, 2014 - 2:00 PM

SESSION TWO

Call to Order - Co-facilitator Nicholas Dewar called the meeting to order at 2:04 p.m.

Roll Call - Committee Members Present: Longinotti, Mansergh, Beckmann, Slatter, Keutmann, Stanojevic, Rotkin, Jacobson, Baskin and Mesity Miller. Committee Members Absent: Engfer, Holt, Pepping and Stearns.

Public Comment

One member of the public spoke on matters relating to the location of the Committee's meetings.

Presentation - Correspondence

Committee Correspondent Secretary Mike Rotkin led the Committee Members in a description of the practices of responding to communications. This description led to a discussion of independent Committee Member communications guided by co-facilitator Nicholas Dewar.

Presenters and Subcontractors

Co-Facilitator Nicholas Dewar led the Committee Members in a review of the survey regarding specific presenters identified by Committee members and a discussion of presenters needed for Recon. By consensus, the Committee requested the use of Gary Fiske and his confluence model. By consensus, the Committee requested the Water Director to communicate to Stratus that they should subcontract with Fiske & Associates for this modeling purpose.

Presentation - Scenarios

Co-Facilitator Carie Fox guided the Committee Members in an explanation of the meaning and use of Scenarios in decision-making. The explanation led to a discussion of scenarios guided by co-facilitator Carie Fox. By consensus, the Committee agreed to ask Stratus to prepare some preliminary materials describing various scenario points.

Outreach

Co-Facilitator Nicholas Dewar guided the Committee Members in a discussion of the outreach efforts proposed by the City and consideration of the Committee's own outreach efforts. By consensus, the Committee created the Recon Outreach Subcommittee. Committee Members Keutmann, Beckmann and Stanojevic volunteered for the subcommittee. Two City employees volunteered to staff the subcommittee. The subcommittee's duration will be temporary, lasting through the Recon phase, and will not need to follow the Brown Act. The charge of the subcommittee is to communicate to the public the complexity of the City's water issues, absorb the Website Subcommittee's charge once it sunsets, and highlight for the public what the Committee is doing, who is presenting, what is on the agenda and invite the public to attend meetings.

Strategies and Alternatives Convention (Formerly "Alts Fair")

Co-Facilitator Nicholas Dewar led the Committee Members in a review and discussion on the paper suggesting a way to incorporate a wide range of alternatives in the decision-making process using a Strategies and Alternatives Convention. By consensus, the Committee created the SAC Subcommittee. Committee Members Mansergh, Slatter and Menard volunteered for the subcommittee. The subcommittee's duration will be temporary, lasting until September, and will not need to follow the Brown Act. The charge of the subcommittee is to work with staff to implement the SAC concept paper with the addition of a non web-based method of submitting entries and the explicit inclusion of any alternatives that resolve the problem including conservation, supply and system management alternatives., The charge includes the preparation and distribution of an invitation to submit alternatives.

Agendas for July and August Meetings

Co-facilitator Carie Fox led the Committee Members in planning the Committee's meetings for the next two months.

Oral Communication

One member of the public spoke on matters relating to the Committees successes.

Written Review and Wrap Up

Co-Facilitator Carie Fox guided the Committee Members in identifying

any incomplete issues that need to be carried to the next session as well as what was completed during this meeting.

Adjournment - At 5:17 p.m., the Water Supply Advisory Committee adjourned from the regular meeting of June 26 - 27, 2014 to its next meeting on July 31 - August 1, 2014 in the Fellowship Hall, at the Peace United Church of Christ.