

Police Department Community Room
155 Center Street
Santa Cruz, California 95060



APPROVED MINUTES OF COMMUNITY ADVISORY COMMITTEE ON HOMELESSNESS

(CACH) MEETING
Regular Meeting

Sept. 17, 2019

6:00 P.M. REGULAR MEETING - SANTA CRUZ POLICE DEPARTMENT, COMMUNITY ROOM

Statements of Disqualification: Section 607 of the City Charter states that "...All members present at any meeting must vote unless disqualified, in which case the disqualification shall be publicly declared and a record thereof made."

General Business: Any document related to an agenda item for the General Business of this meeting distributed to the CACH less than 72 hours before this meeting is available for inspection at the City Manager's Office, 809 Center Street, Santa Cruz, California. These documents will also be available for review at the CACH meeting with the display copy at the rear of the meeting room.

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Community Advisory Committee on Homelessness (CACH) Agenda

Sept. 17, 2019
6:00 pm

- I. **Call to Order Roll Call (6:02 pm)** - Committee Members present: Ami Chen Mills-Naim, Ingrid Trejo, Candice Elliott, Serg Kagno, Don Lane, Taj Leahy, Brooke Newman, Aran Nichol*, Frank Sanchez, Rafael Sonnenfeld, Dwaine Tait, Stina Roach, and Katie Woolsey

Ms. Nichol arrived at 6:08

No absences

- II. **Public Comment (6:02 pm)**

- III. **Minutes from Aug. 3rd and Aug. 10th CACH Meetings (6:03 pm)**
Mr. Lane moved to approve minutes, seconded by Mr. Leahy

Mr. Kagno proposed changes to the Sept. 3rd minutes, Mr. Lane accepted.

Minutes with changes approved by consensus

IV. CACH Phase 1 Sub-Committee Recommendations for CACH Phase 1 Work Plan (6:05 pm)

Sub-Committee presented report (6:05 pm)

Mr. Keeley presented on what a CACH deliverable could look like (6:17 pm)

Break (6:40 - 6:48 pm)

Wise Democracy of Santa Cruz conducted a Dynamic Facilitation (see attached table) (6:48 pm)

Upon completion of the Dynamic Facilitation, the CACH decided to establish the following subcommittees:

Public Health and Storage	Sanctioned Encampments and Safe Sleeping	Metta: Community Engagement
Aran	Frank	Ami
Serg	Stina (2 nd choice)	Candice
Stina	Don	Ingrid
Dwait	Rafa	Taj
Rafa (2 nd choice)	Serg (2 nd choice)	Rafa (3 rd Choice)
Katie	Brooke	

The following preliminary guidelines were established for the sub-committees:

- CACH Co-Chairs and staff will draft sub-committee bylaws and protocols.
- The sub-committees will research their assigned topics with an eye for: Funding options, Siting options, Public Engagement, and Program Management (best practices).
- Sub-committees will provide a progress report to the whole body at each CACH meeting.
- Sub-committees will use Mr. Keeley’s presented rubric as a guide.
- Sub-committees will set a meeting schedule that works for all members, if a member cannot attend the scheduled meeting, the sub-committee will meet anyway.

Mr. Sonnenfeld moved to approve the below motions, seconded by Ms. Roach
 Approved by consensus:

- Staff will present a fiscal report on Homelessness expenses and funding sources

- Staff will report on existing siting research/considerations
- Staff will report on former successful public engagement options
- Staff will request that the City Attorney present on the drafted new camping ordinance
- Staff, in consultation with the Co-Chairs, will submit sub-committee bylaws and protocols

V. Oral communications (for items not listed on the agenda) (8:52 pm)

VI. Adjournment (9:01 pm)

Ms. Woolsey moved to adjourn, seconded by Ms. Newman

Approved by consensus

Dynamic Facilitation Notes

Data	Solutions	Concerns	Problem Statements
1. perception is a big deal	1. Solution needs to address needs of housed and unhoused	1. Rains have started/are coming	1. How do we determine the highest priority/actionable solutions?
2. Housed people talk about the homeless as causing the health and safety issues, while homeless people are living with health and safety issues	2. Establishing values: dignity, wellbeing (mental/physical), respect	2. Siting is biggest issue – how much stakeholder buy is “enough” (informed consent)	2. How do we define “feasibility?”
3. Need to set realistic timeframes for achieving community/stakeholder buy in	3. Engage broad number of stakeholders	3. Not all voices will get heard	3. How do we engage and create community buy in?
4. National Alliance to End Homelessness = good resource	4. understand different levels of roles and responsibilities	4. other voices/messages will dominate	4. How do we determine cost/budget of solutions?
5. Someone for NAEH will come to SC to inform	5. Understand continuum of care in city and county	5. How are we going to make decision in the CACH	5. What is the purpose of the CACH (policy or implementation)
6. Certain things naturally move farther than others	6. Identify gaps in service	6. Not enough time in meetings	6. How do we determine criteria?
7. Focus Strategies can help	7. Look at evidence based best practices	7. Scope creep	7. What is the role of subcommittees?
8. 1 thing will help establish process	8. Create sub-committees to move the process along	8. Don’t have experience “pushing policy”	8. What is the role of staff?
9. These are long-term problems that are getting short term solutions	9. Break work into “chunks” (sub-committee)	9. Are we taking heat off City Council?	9. How do we find Evidence Based Practices?
10. RSC will be closed for infrastructure development	10. Pick one thing (policy) to recommend and make it happen, develop understanding, lay foundation for future work, do one thing really well	10. We need to get more educated	10. How can we simplify decision making process within CACH?
11. RSC was funded by HAP. For SA but site is only available until mid-	11. Hybrid of 1-focus path (above) = divide CACH into 2-4 subcommittees and	11. RSC is going to close	11. How distributed do we want to be?

March	move forward with whoever is ready can present		
12. Needle questions arise but the issue is multi-faceted	12. Each subcommittee follows same protocols	12. Looking at 1 thematic issue is too simplistic	12. Where will people without homes sleep in Dec.?
13. If we don't do all 5 things	13. Specific in depth 2-way community discussion to create buy-in, understanding	13. We aren't getting anything done	13. How do we incentivize people to use the shelter beds/services available?
14. 800 Homeless	14. Subcommittees can meet more often	14. Days when shelters are full, where do we tell people to go?	14. How do we direct people to safe sleep?
15. 450 have shelter	15. Find long-term funding for long-term problem	15. Process is over complicated	15. How much community buy in does the council need?
16. 4 sites on the table-but insufficient community buy-in	16. Pick one of the thematic areas to tackle with a few sub topics	16. Tendency to "perfect enemy" gets in the way of actual acting	16. How do we better understand stakeholder needs?
17. More can be accomplished with subcommittees	17. Get info from CACH members. Subcommittees could focus on: what funds are available, what are potential sites/best practices (temp or permanent)	17. Don't want to waste time on new safe sleep ordinance when it already has been worked on	17. How do we establish subcommittee process?
18. We have different expectation of what a subcommittee is	18. Partner with people doing the work	18. Half-baked proposal will blow up in our face	
19. Taj has fixed that superstructure	19. Start the first thing, then leverage into next	19. We need criteria for each subcommittee to abide by	
20. We need staff involved for experience/knowledge	20. Housing, weather protection	20. We might over think committee criteria	
21. Community doesn't necessarily understand nuances of different styles of camp management	21. Storage facility		
22. All solutions revolve around siting	22. Access to bathrooms		
23. All solutions revolve around management	23. We need co-chairs to make assignments and get busy		
24. All solutions revolve	24. Determine site		

around funding	locations		
25. It's okay to ask city for things	25. Navigation center with services		
26. Low hanging fruit is what can get done in 1 month	26. Police having "a place" to tell people to go (legal place to be)		
27. Some things don't need committees	27. Hygiene services/facilities		
28. community engagement and siting are each committee	28. Focus on "ordinance, procedural" shift		
	29. Look at shelter program modeling		
	30. Need community buy-in committee focused on community engagement, funding, siting, etc.		
	31. Push through siting itself by: superstructure for tents		
	32. Let's start volunteering for committees/issues		
	33. Focus on informed consent		
	34. CACH members should move toward issues they are drawn to		
	35. Focus on health aspect as high priority, it's not political, affects everyone, easier consensus		
	36. Finding places for safe sleeping		
	37. Design need to include all needs (housed, unhoused)		
	38. Educate community about the "reality" of risks		
	39. Ask City attorney for draft of "safe sleeping" ordinance		
	40. Invite City Attorney to give presentation to CACH regarding camping ordinance		
	41. Change church safe		

	sleep places from 3 to 5 spaces		
	42. Add “best practices” to Fred’s list		
	43. Get some success under our belts, pilot		
	44. Things that don’t require committee work can be done now		
	45. Proposed structure of sub committees: Metta: 1) Community engagement 2) Overall Funding Options Project Specific: 1) Siting 2) Secure Hygiene Resources		
	46. Each project subcommittee comes back with info re: siting, funding, management (“best practices”), public engagement, Fred’s criteria		